

**REGULAR MONTHLY MEETING
MINUTES VAN ETEN TOWN BOARD
OCTOBER 8, 2020**

RESOLUTIONS THIS MEETING
BEGIN 60-20 THRU 65-20

REGULAR MONTHLY MEETING OF TOWN OF VAN ETEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:05 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.
FRED SWAYZE, JR.-COUNCILPERSON
PENNY FLORA-COUNCILPERSON
ANDREW LARISON-COUNCILPERSON
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

HEATHER GABLE-TOWN JUSTICE-EXC
TIM GRIPPO-H'WAY SUPT.
MARY JO LECLAIRE-ASSESSOR
DAWN ROSE-TOWN CLERK
TJ SWARTOUT-CODE ENFORCEMENT &
DOG CTRL.
BONNIE MALLEN-CEMETERY CURATOR
AND TOWN HISTORIAN-EXC
WATER OPERATOR-HEATHER GABLE-EXC

OTHERS PRESENT: JANET SAYRE AND ROBERT DICKENS

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY LARISON TO ACCEPT THE REGULAR BOARD MEETING MINUTES HELD ON SEPTEMBER 10 AND 24, 2020. ALL AYE. CARRIED

CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK

- GENERAL ELECTION NOVEMBER 3 FROM 6A-9P
- THANK YOU LETTER FROM DUNDEE LIBRARY

REPORTS FROM TOWN OFFICERS:

-TOWN JUSTICE-HEATHER GABLE-REPORT FILED

-ASSESSOR-MARY JO LECLAIRE-VERBAL REPORT

- LECLAIRE RECEIVED ALL PAPERWORK FOR VILLAGE PROPERTY TRANSFERS.
- LECLAIRE WILL RECEIVE PAPERWORK FROM COUNTY VIA EMAIL-NO MORE PHYSICALLY PICKING UP.

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF SEPTEMBER 2020 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$386.37 PRESENTED TO G. KETURI/TOWN SUPV.

-TOWN HISTORIAN-BONNIE MALLEN-REPORT FILED

-PARK COMMISSION-NO REPORT

-DOG CONTROL-TJ SWARTOUT-VERBAL FILED

- SWARTOUT NOTED IMPOUNDED HORSE IS NOW WITH OWNER, HORSE WAS WANDERING AND COULD NOT LOCATE OWNER. SWARTOUT FOUND OUT HORSE NEEDED TO BE QUARANTINED DUE TO COGGINS TESTING (WHICH WAS COMPLETED BY SOUTHPORT VETERINARY). SWARTOUT SUGGESTED INVESTIGATING CREATING NEW LOCAL LAWS FOR ANIMALS.

-CODE OFFICER-TJ SWARTOUT-VERBAL REPORT

- SWARTOUT INDICATED AMOUNT OF BUILDING PERMITS ARE GOOD.

-BUILDINGS & GROUNDS-HAROLD SHOEMAKER-VERBAL REPORT

- SHOEMAKER REPORTED SIDEWALK AT NORTH SIDE OF TOWN HALL HAS BEEN COMPLETED; TOOK APPROXIMATELY NINE (9) HOURS TO COMPLETE.

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-CF&R FIRE CO-REPORT FILED

- KETURI NOTED SOME TRAINING AVAILABLE HOWEVER, MOST CANCELLED DUE TO COVID 19. CHIEF LANNING HAS ASKED MEMBERS OF FIRE DEPARTMENT TO AVOID LARGE CROWDS, ETC.
- CHIEF LANNING FILED REPORTS FOR AUGUST AND SEPTEMBER 2020.

-SHOEMAKER-RAMS-NO MEETING PER SHOEMAKER

-HIGHWAY SUPERINTENDENT-TIM GRIPPO-REPORTS FILED

-TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT

- KETURI HAS BEEN WORKING ON 2021 BUDGET.

-WATER OPERATOR-HEATHER GABLE-REPORT FILED

-WATER COMMITTEE DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF SEPTEMBER 2020 WATER BUDGET REPORT.

- SHOEMAKER NOTED NEW WATER HOOK UP FROM 98 MAIN AND 11 MAIN STREET.

-CEMETERY-BONNIE MALLEN-REPORT FILED

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY FLORA TO ACCEPT THE OFFICER'S REPORTS AS PRESENTED. ALL AYE. CARRIED

AUDIT COMMITTEE-GENERAL-H. SHOEMAKER

A ACCT: \$6,749.96

FIRE:

HIGHWAY/WATER-H. SHOEMAKER

DA ACCTS: \$63,119.59

SW (WATER): \$645.45

BUDGET ADJUSTMENT

N/A

A MOTION WAS MADE BY KETURI AND SECONDED BY FLORA AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR. AND SHOEMAKER. ALL AYE. CARRIED.

OLD BUSINESS:

- GRIPPO NOTED HE'S NOT GETTING RESPONSE FROM TREE REMOVAL COMPANY FOR REMOVAL OF TREES AT WAVERLY STREET CEMETERY.
- SHOEMAKER SPOKE WITH ENGINEER FROM DOT REGARDING LOWERING SPEED LIMIT ON ROUTE 34 SOUTH AND THEY RECOMMENDED SENDING ANOTHER LETTER. SHOEMAKER AND ROSE WILL DRAFT LETTER.
- SHOEMAKER INDICATED BUS STOPS WILL HAVE TO BE ON BOTH SIDE OF ROUTE 34 AND WOULD CAUSE SAFETY CONCERNS; ASKED TO HAVE BUS STOPS REMOVED FROM AGENDA.
- SHOEMAKER STATED COUNTY WILL SLURRY SEAL FRONT STREET AND TOWN HALL PARKING LOTS SOON.
- SHOEMAKER STATED OLD TOWN HALL HAS BEEN CLEANED OUT AND LARGE SAFE IS ON AUCTIONS INTERNATIONAL SITE.
 - COMMITTEE UPDATES-
 - STREETLIGHTS-ANDY LARISON

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- SIDEWALKS-FRED SWAYZE, JR./TJ SWARTOUT
 - SWARTOUT NOTED FRONT SIDEWALK PATCHES NEED ATTENTION.
- WATER DIRECTOR-HAROLD SHOEMAKER
 - WATER BUDGET SHOULD REMAIN SAME AS 2020.

COMMUNICATION FROM THE AUDIENCE:

N/A

NEW BUSINESS:

- DUMPSTER DAY WILL BE IN SPRING OF 2021 AND LOOKING FOR COMMUNITY VOLUNTEERS.
- EXECUTIVE ELECTED OFFICIAL TRAINING INFORMATION PASSED OUT TO BOARD MEMBERS.

RESOLUTION #60-20

TOWN BOARD OF VAN ETTEN ACCEPTS CHEMUNG COUNTY HAZARD MITIGATION PLAN. SPONSOR-FLORA. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

RESOLUTION #61-20

TOWN BOARD OF VAN ETTEN ADOPTS NEW LGS-1 RETENTION AND DISPOSITION SCHEDULE FOR LOCAL GOVERNMENT RECORDS. SPONSOR-KETURI. SECONDED- FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

RESOLUTION #62-20

TOWN BOARD OF VAN ETTEN APPROVES LEGAL NOTICE FOR ACCEPTANCE OF GARBAGE/RECYCLING BIDS WITH OPTIONAL OF TWO (2) YEAR EXTENSION. BIDS DUE BY 4PM ON NOVEMBER 12. SPONSOR-SHOEMAKER. SECONDED- SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

RESOLUTION #63-20

TOWN BOARD OF VAN ETTEN APPROVES LEGAL NOTICE FOR ACCEPTANCE OF SNOW REMOVAL FOR TOWN HALL AND VICINITY BIDS WITH OPTIONAL OF TWO (2) YEAR EXTENSION. BIDS DUE BY 4PM ON NOVEMBER 12. SPONSOR-SHOEMAKER. SECONDED- LARISON. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- MS. KAREN FRICK EMAILED REQUESTING EMAIL ADDRESSES FOR TOWN BOARD MEMBERS ON TOWN WEBPAGE AND REQUESTED TOWN TO HIRE SOMEONE TO KEEP WEBPAGE CURRENT.
- SHOEMAKER PHONED RON SHAW (DIRECTOR OF LIBRARY) TO ASK IF LIBRARIAN CAN CLEAN LIBRARY (UTILIZING TOWN CLEANING SUPPLIES) IN AID TO CUT COSTS FOR TOWN. MR. SHAW AGREED.
- KETURI ASKED WHEN TO RECONVENE TO DISCUSS BUDGET; AGREED FOR OCTOBER 22 AT 7:30.

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AT 8:10 PM A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY SWAYZE, JR. AND CARRIED TO ENTER INTO EXECUTION SESSION. ALL AYE. CARRIED

AT 8:29 PM A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY FLORA AND CARRIED TO RECONVENE. ALL AYE. CARRIED.

- KETURI STATED NO ACTION AT THIS TIME.

RECONVENE OCTOBER TOWN BOARD MEETING ON OCTOBER 22, 2020 AT 7:30 PM.

REGULAR TOWN BOARD MEETING WILL BE HELD ON NOVEMBER 12, 2020 AT 7:00 PM.

RECESSED AT 8:40 PM MOTION BY FLORA. SECONDED BY SWAYZE, JR. ALL AYE. CARRIED.

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS RECONVENED BY TOWN SUPERVISOR GEORGE KETURI AT 7:30 PM ON OCTOBER 22, 2020.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.

FRED SWAYZE, JR.-COUNCILPERSON

PENNY FLORA-COUNCILPERSON

ANDREW LARISON-COUNCILPERSON

GEORGE KETURI-SUPERVISOR

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TJ SWARTOUT-CODE ENFORCEMENT &
DOG CTRL.

BONNIE MALLEN-CEMETERY CURATOR
AND TOWN HISTORIAN-EXC

WATER OPERATOR-HEATHER GABLE-EXC

OTHERS PRESENT: N/A

- KETURI DISCUSSED 2021 BUDGET CHANGES (SEE TENTATIVE 2021 BUDGET FOR 10/22/2020)
- SHOEMAKER NOTED CLOSING IS TAKING PLACE TODAY FOR 83 MAIN STREET.

RESOLUTION #64-20

TOWN BOARD OF VAN ETTEN ACCEPTS OWNERSHIP OF FRONT STREET, VAN ETTEN, (FROM NYS ROUTE 34 TO ALDERMAN LANE) WITH THE COMPLETION OF SLURRY SEAL (INCLUDING DRIVEWAY APPROACHES) PER AGREEMENT LETTER TO CHEMUNG COUNTY DEPARTMENT OF PUBLIC WORKS (SEE ATTACHED). SPONSOR-SHOEMAKER. SECONDED- SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- GRIPPO PRESENTED TOWN BOARD WITH AMOUNTS FOR SURPLUS ITEMS BEING SOLD ON AUCTION SITE; 1994 WATER TRUCK, \$4,100; THREE (3) PICNIC TABLES, \$465; AND LARGE FLOOR SAFE, \$630.
- SHOEMAKER RECEIVED CALL FROM MR. TILLOTSON REGARDING PLOWING NEAR HIS HOME. SHOEMAKER SUGGESTED BOARD MEMBERS JOIN GRIPPO AND SPEAK TO MR. TILLOTSON REGARDING HIS CONCERNS, MAY NEED PROPERTY SURVEYED. GRIPPO WILL CONTACT MR. TILLOTSON TO ARRANGE MEETING TO DISCUSS.
- MALLEN PRESENTED KETURI WITH \$700 CHECK FROM D. RUMSEY FOR CEMETERY PLOT.

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- SHOEMAKER PURCHASED NEW GATES FOR CEMETERY ENTRY AND SUGGESTED USING OLD GATES FOR OLD ENTRANCE BY CEMETERY ROAD TO AID IN DECREASING BIKE TRAFFIC.

AT 9:25 PM A MOTION WAS MADE BY FLORA AND SECONDED BY SWAYZE, JR. AND CARRIED TO ENTER INTO EXECUTION SESSION. ALL AYE. CARRIED

AT 9:38 PM A MOTION WAS MADE BY KETURI AND SECONDED BY SHOEMAKER AND CARRIED TO RECONVENE. ALL AYE. CARRIED.

- KETURI STATED PERSONNEL ISSUES WHERE DISCUSSED.

RESOLUTION #65-20

TOWN BOARD OF VAN ETTEN APPROVES TOWN CLERK TO ADVERTISE FOR PUBLIC HEARING AT 7:00 PM ON NOVEMBER 12 FOR 2021 PRELIMINARY BUDGET. SPONSOR-SHOEMAKER. SECONDED- KETURI. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

REGULAR TOWN BOARD MEETING WILL BE HELD ON NOVEMBER 12, 2020 AT 7:00 PM.
ADJOURNED AT 9:39 PM MOTION BY LARISON. SECONDED BY KETURI. ALL AYE. CARRIED.