

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
NOVEMBER 12, 2020**

RESOLUTIONS THIS MEETING  
BEGIN 66-20 THRU 71-20

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI IMMEDIATELY FOLLOWING PUBLIC HEARING FOR 2021 BUDGETS AT 7:16 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.  
FRED SWAYZE, JR.-COUNCILPERSON  
PENNY FLORA-COUNCILPERSON-EXC  
ANDREW LARISON-COUNCILPERSON  
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

HEATHER GABLE-TOWN JUSTICE-EXC  
TIM GRIPPO-H'WAY SUPT.  
MARY JO LECLAIRE-ASSESSOR  
DAWN ROSE-TOWN CLERK  
TJ SWARTOUT-CODE ENFORCEMENT &  
DOG CTRL.-EXC  
BONNIE MALLEN-CEMETERY CURATOR  
AND TOWN HISTORIAN-EXC  
WATER OPERATOR-HEATHER GABLE-EXC

OTHERS PRESENT: JANET SAYRE AND KAREN FRICK

A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY SHOEMAKER TO ACCEPT THE REGULAR BOARD MEETING MINUTES HELD ON OCTOBER 8 AND 22, 2020. ALL AYE. CARRIED

**CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK**

- N/A

**REPORTS FROM TOWN OFFICERS:**

-TOWN JUSTICE-HEATHER GABLE-REPORT FILED

-ASSESSOR-MARY JO LECLAIRE-VERBAL REPORT

- LECLAIRE STATED ALL VILLAGE PROPERTY TRANSFERS HAVE BEEN COMPLETED.

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF OCTOBER 2020 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$230 PRESENTED TO G. KETURI/TOWN SUPV.

-TOWN HISTORIAN-BONNIE MALLEN-REPORT FILED

-PARK COMMISSION-NO REPORT

-DOG CONTROL-TJ SWARTOUT-REPORT FILED

-CODE OFFICER-TJ SWARTOUT- REPORT FILED

-BUILDINGS & GROUNDS-HAROLD SHOEMAKER-VERBAL REPORT

- SHOEMAKER REPORTED AS FOLLOWS:

- POWER WASHED BENCHES IN BANFIELD SQUARE.
- TOWN HALL SIGN INSTALLED ON FRONT OF BUILDING.
- TRIM PAINTED ON SHED BEHIND TOWN HALL.

- SHOEMAKER NOTED:

- TOWN HALL NEEDS TO BE POWER WASHED NEAR OUTSIDE LIGHTS TO REMOVE STAINS.
- CEMETERY CLOSING NOVEMBER 15 AND OLD GATES WILL BE INSTALLED NEAR ALDERMAN FIELD ENTRANCE TO AID IN FOOT TRAFFIC AND BICYCLES.

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- FLOWER BOXES IN BANFIELD SQUARE ARE DETERIORATING AND WOULD LIKE TO REVIEW IN SPRING 2021. SHOEMAKER REITERATED HYPODERMIC NEEDLES HAVE BEEN FOUND IN FLOWER BOXES IN PAST.

-CF&R FIRE CO-REPORT FILED

-SHOEMAKER-RAMS-NO MEETING PER SHOEMAKER

-HIGHWAY SUPERINTENDENT-TIM GRIPPO-REPORTS FILED

- GRIPPO NOTED EMERGENCY PIPE REPAIR ON SOUTH HILL NEXT WEDNESDAY.

-TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT

- KETURI HAS BEEN WORKING ON 2021 BUDGET, SALE OF TOWN HALL.
- CHECKS PRESENTED:

- #29356 FROM COOPER, PAUTZ, WEIERMILLER & DAUBNER, LLC IN AMOUNT OF \$58,235 AND #10133 FROM SAYLES AND EVANS IN AMOUNT OF \$6,500 FOR SALE OF 83 MAIN STREET.
- #00632856 FOR \$520 FROM REPSOL.
- IRS OVERPAYMENT FOR \$2,609.91.

-WATER OPERATOR-HEATHER GABLE-REPORT FILED

-WATER COMMITTEE DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF OCTOBER 2020 WATER BUDGET REPORT.

- SHOEMAKER NOTED FIRE HYDRANT FLUSHING WAS COMPLETED AND CF&R MEMBERS MADE NOTES ON HYDRANTS THAT NEEDED ATTENTION, WORK ORDERS TO FOLLOW.
- SHOEMAKER STATED SWARTOUT HAS STARTED PAINTING FIRE HYDRANTS.

-CEMETERY-BONNIE MALLEN-REPORT FILED

- CHECK #447 FROM MR. JOHN SANDUSKY IN AMOUNT OF \$1,200 FOR CEMETERY PLOT.

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY LARISON TO ACCEPT THE OFFICER'S REPORTS AS PRESENTED. ALL AYE. CARRIED

**AUDIT COMMITTEE-GENERAL-H. SHOEMAKER**

A ACCT: \$12,735.49  
FIRE:

**HIGHWAY/WATER-H. SHOEMAKER**

DA ACCTS: \$20,380.35  
SW (WATER): \$9,823.78

**BUDGET ADJUSTMENT**

**N/A**

A MOTION WAS MADE BY KETURI AND SECONDED BY LARISON AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR. AND SHOEMAKER. ALL AYE. CARRIED.

**OLD BUSINESS:**

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- GRIPPO NOTED HE'S NOT GETTING RESPONSE FROM TREE REMOVAL COMPANY FOR REMOVAL OF TREES AT WAVERLY STREET CEMETERY.
- SHOEMAKER SPOKE TO MR. PAT POMPA IN REFERENCE TO TREE REMOVAL ON CEMETERY PROPERTY AND MR. POMPA OFFERED TO USE HIS LANDING. GRIPPO RECOMMENDED CONTACTING MR. MARK WATTS (CHEMUNG COUNTY SOIL & WATER) OR BOCES. GRIPPO WILL CALL AND INQUIRE.
- KETURI NOTED SALE OF FORMER VILLAGE FIRE DEPARTMENT HAS BEEN COMPLETE AND CHECK TO BE SENT TO SAYLES AND EVANS. KETURI STATED MR. FRANK COMO (FORMER VILLAGE ATTORNEY) PASSED AWAY. KETURI STATED PROCEEDS FROM SALE OF FORMER VILLAGE FIRE DEPARTMENT WILL GO TO WATER DISTRICT AND MAY BE APPLIED TO DEBT (KETURI NOTED WATER DISTRICT WOULD LIKE TO HAVE \$100,000 IN RESERVES FOR FUTURE MAINTENANCE/REPLACEMENT ISSUES).
  - COMMITTEE UPDATES-
    - STREETLIGHTS-ANDY LARISON
    - SIDEWALKS-FRED SWAYZE, JR./TJ SWARTOUT
      - SWAYZE, JR. WILL REVIEW PATCHES ON SIDEWALK IN SPRING.
    - WATER DIRECTOR-HAROLD SHOEMAKER
      - WATER BUDGET REMAIN SAME AS 2020.

**COMMUNICATION FROM THE AUDIENCE:**

- MS. FRICK INDICATED HAVING SHARPS CONTAINER AT BANFIELD SQUARE IS GOOD IDEA. MS. FRICK HAS BEEN IN CONTACT WITH SPENCER'S CHIEF OF POLICE, CHIEF MICHAEL MONTEIRO, AND HE'S INTERESTED IN SPEAKING TO BOARD REGARDING COVERAGE FOR VAN ETTEN. MS. FRICK WOULD LIKE TO SEE MORE INFORMATION ON TOWN'S WEBSITE AND UPDATED MORE OFTEN.
- MS. SAYRE ASKED HOW PROCEEDS FROM FORMER VILLAGE FIRE DEPARTMENT WILL BE USED. KETURI NOTED MAY USE PROCEEDS TO PAY DOWN DEBT (IF ALLOWED) AND WATER DISTRICT WOULD LIKE TO HAVE ~\$100,000 IN RESERVES FOR FUTURE REPAIRS. KETURI ALSO NOTED IT IS WATER COMMITTEE'S DISCRETION.

**NEW BUSINESS:**

- KETURI OPENED BIDS (SEE FILE) FOR REFUSE/RECYCLING; ONE (1) BID RECEIVED-FRANK'S DISPOSAL (CURRENT COMPANY) WITH OPTION TO RENEW CONTRACT.
  - \$1,300/MONTH FOR ONE (1) YEAR CONTRACT
  - \$1,100/MONTH FOR TWO (2) YEAR CONTRACT

**RESOLUTION #66-20**

TOWN BOARD OF VAN ETTEN ACCEPTS REFUSE/RECYCLING BID FROM FRANK'S DISPOSAL FOR \$1,100/MONTH FOR 2 YEAR CONTRACT (SEE FILE). SPONSOR-KETURI. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

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- KETURI OPENED BIDS (SEE FILE) FOR SNOW REMOVAL AROUND TOWN HALL AREA for 2020-2021; SCENIC LANDSCAPE AND DARRIN JAYNE.
  - DARRIN JAYNE; \$38 PER HOUR INCLUDES SNOW REMOVAL MATERIAL (I.E., SALT).
  - SCENIC LANDSCAPE;
    - \$65 PER HOUR SALT
    - \$125 PER HOUR CLEAR AND SALT 1-3" OF SNOW
    - \$155 PER HOUR CLEAR AND SALT OVER 3" OF SNOW

**RESOLUTION #67-20**

TOWN BOARD OF VAN ETTEN ACCEPTS SNOW REMOVAL TOWN HALL AREA FOR 2020-2021 FROM DARRIN JAYNE AT \$38 PER HOUR (SEE FILE). SPONSOR-SHOEMAKER. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI (ABSTAIN). ALL AYE. CARRIED

- ROSE TO SEND LETTER OF THANKS AND REJECTION TO SCENIC LANDSCAPE.
- MR. BRIAN HYLAND EMAILED INFORMATION REGARDING COMMUNITY GRANT MONIES AVAILABLE FROM COUNTY. SHOEMAKER NOTED PAVILION AT BANFIELD SQUARE NEEDS STAINING/WATER SEALING AND WOULD LIKE TO ASK FOR \$2,500.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY SWAYZE, JR. AND CARRIED TO APPROVE TOWN CLERK TO APPLY FOR GRANT MONIES FROM COUNTY IN AMOUNT OF \$2,500. ALL AYE. CARRIED.

- VFW REQUESTING \$400 TOWARD FLAGS.

**RESOLUTION #68-20**

TOWN BOARD OF VAN ETTEN APPROVES PURCHASE OF \$400 FOR VFW FLAGS. SPONSOR-SWAYZE, JR. SECONDED-LARISON. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION #69-20**

TOWN BOARD OF VAN ETTEN ADOPTS 2021 TOWN BUDGET OF \$1,397.903. SPONSOR-SHOEMAKER. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION #70-20**

TOWN BOARD OF VAN ETTEN ADOPTS 2021 VAN ETTEN WATER DISTRICT BUDGET OF \$179,135. SPONSOR-KETURI. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION #71-20**

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TOWN BOARD OF VAN ETTEN ADOPTS NYS RETIREMENT STANDARD WORK DAY (RS2417-A).  
SPONSOR-LARISON. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED),  
SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- GRIPPO STATED HE ORDERED MORE SIGNAGE AND BARRICADES.

REGULAR TOWN BOARD MEETING WILL BE HELD ON DECEMBER 10, 2020 AT 7:00 PM.  
ADJOURNED AT 8:35 PM MOTION BY LARISON. SECONDED BY SWAYZE, JR. ALL AYE. CARRIED.