

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
MAY 9, 2024**

RESOLUTIONS THIS MEETING  
BEGIN **39-24** THRU **45-24**

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:00 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.  
FRED SWAYZE, JR.-COUNCILPERSON  
CATHY LECLAIRE-COUNCILPERSON  
ANDREW LARISON-COUNCILPERSON  
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

BOB EASTWOOD-H'WAY SUPT.  
SALLY WHITSON-ASSESSOR-EXC  
DAWN ROSE-TOWN CLERK-EXC  
BRANDON DECKER-CODE ENF-EXC  
VACANT- TOWN HISTORIAN  
HEATHER GABLE- WATER OPERATOR-EXC  
DUSTIN ROSE-CEMETERY CURATOR AND  
DOG CONTROL OFFCR.  
BRENDA QUICK-WATER CLERK  
LEON TUTTLE-TOWN JUSTICE-EXC

OTHERS PRESENT: JOE DONOVAN, LLOYD QUICK AND RICH LECLAIRE.

A MOTION WAS MADE BY LARISON AND SECONDED BY SWAYZE, JR. TO ACCEPT THE MEETING MINUTES FOR REGULAR TOWN BOARD MEETING HELD ON APRIL 11, 2024, HAZARD MITIGATION WORKSHOP HELD ON APRIL 13, 2024 AND SPECIAL EMERGENCY WORKSHOP HELD ON APRIL 29, 2024. ALL AYE. CARRIED  
**CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK**

- NYS DEFERRED COMPENSATION PLAN INFORMATION
- VAN ETTEN CLEANUP DAY MAY 11
- VE SHREDDING DAY JUNE 22 9A-12P VE TOWN HALL

**REPORTS FROM TOWN OFFICERS:**

-TOWN JUSTICE-NO REPORT

- CHECK # 1048 FOR \$1,550. PRESENTED TO G. KETURI/TOWN SUPV.
- JUDGE TUTTLE PRESENTED 2023 JUSTICE COURT RECORDS

-ASSESSOR-SALLY WHITSON-REPORT FILED

- WHITSON PRESENTED UPDATES (SEE EMAILS) FOR REEVALUATION AND SAMPLE RESOLUTIONS FOR TOWN BOARD.
- TOWN RECEIVED TWO (2) ASSESSMENT NOTICES (SEE FILE) FOR TOWN HALL (\$420,000 TO \$660,154) AND HIGHWAY GARAGE (\$242,000 TO \$539,300).

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF APRIL 2024 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$1,227.59 PRESENTED TO KETURI/TOWN SUPERVISOR.

-TOWN HISTORIAN-VACANT

-PARK COMMISSION-VERBAL REPORT-HAROLD SHOEMAKER

- VE SENIOR CITIZENS HAVE OFFERED TO PUT FLOWERS IN "WELCOME SIGNS" WHEN THEY ARE COMPLETED.
- PICNIC TABLES IN BANFIELD PARK HAVE BEEN STAINED.

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- FLOWER BOXES HAVE BEEN REMOVED.
- DOG CONTROL-DUSTIN ROSE-REPORT FILED
- BUILDING CODE ENFORCEMENT OFFICER-NO REPORT FILED
- BUILDINGS & GROUNDS-HAROLD SHOEMAKER-VERBAL REPORT
  - WILDLIFE RESOLUTIONS HAS COMPLETED "SEALING" TOWN HALL TO PREVENT VARMINTS.
  - REMOVED HEATER FROM CHEMICAL CART SHED.
- CF&R FIRE CO-NO REPORT FILED
- HIGHWAY SUPERINTENDENT-BOB EASTWOOD-REPORT FILED
  - EASTWOOD REQUESTED PURCHASING NEW EXCAVATOR.
- TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT
  - CHEMUNG COUNTY SHERIFF'S OFFICE APRIL 2024 STATISTIC REPORT.
  - CHECK #515 IN AMOUNT OF \$3,602.19 RECEIVED FROM DAWN ROSE, TAX COLLECTOR, FOR 2024 TAX PENALTIES AND LATE FEES.
  - TEAMSTERS LETTER RECEIVED TO SCHEDULE MEETING FOR 2025 CONTRACT.
- WATER OPERATOR-HEATHER GABLE-REPORT FILED
- WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF APRIL 2024 WATER BUDGET REPORT.
  - SHOEMAKER INDICATED HYDRANT FLUSHING WILL START THIS MONTH AND WATER TANK TRANSMITTER HAS BEEN REPAIRED.
  - SHOEMAKER INDICATED TRANSMITTER AND ENDCODERS REPLACEMENT IS ONGOING.
- CEMETERY-DUSTIN ROSE-REPORT FILED
  - MR. DONOVAN WILL EMAIL ROSE REGARDING NYS POSSIBLE FUNDING FOR REPAIR OF HEADSTONES.

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.  
A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY LARISON. TO ACCEPT THE OFFICER'S REPORTS AS PRESENTED. ALL AYE. CARRIED

**AUDIT COMMITTEE-GENERAL-H. SHOEMAKER**

A ACCT: \$20,813.01  
FIRE: \$

**HIGHWAY/WATER-H. SHOEMAKER**

DA ACCTS: \$26,077.50  
FX (WATER): \$14,648.23

- SHOEMAKER NOTED LARGE AMOUNT IN HIGHWAY WAS FOR REPAIR OF GRADER.
- SHOEMAKER NOTED LARGE AMOUNT IN WATER IS NEW ENCODERS AND TRANSMITTERS.

**BUDGET ADJUSTMENT**

**RESOLUTION 39-24**

TOWN BOARD OF VAN ETTEN AUTHORIZES TRANSFERRING \$9,000. FROM FX8310.21 TO FX8340.2 FOR PAYMENT OF NEW ENDCODERS AND ENDPPOINTS/TRANSMITTERS. SPONSOR-KETURI. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

**RESOLUTION 40-24**

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TOWN BOARD OF VAN ETTEN AUTHORIZES TRANSFERRING \$3,500. FROM CEMETERY RESERVES TO A8810.4 FOR PAYMENT OF TREE REMOVAL. SPONSOR-KETURI. SECONDED- LARISON. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

**RESOLUTION 41-24**

TOWN BOARD OF VAN ETTEN AUTHORIZES TRANSFERRING \$22,648.77. FROM ARPA ACCOUNT (A4089) TO A1620.4. SPONSOR-SHOEMAKER. SECONDED-LECLAIRE. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

A MOTION WAS MADE BY LARISON AND SECONDED BY LECLAIRE AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR., AND SHOEMAKER. ALL AYE. CARRIED.

**OLD BUSINESS:**

- SHOEMAKER STATED CONTRACT WITH HAEFELE FOR BROADBAND EXTENSION PHASE II IS CURRENTLY BEING CONSTRUCTED BY TOWN ATTORNEY ALSHEIMER.
- NO UPDATE ON GIS ISSUES.

**COMMUNICATION FROM THE AUDIENCE:**

- MR. DONOVAN UPDATED BOARD ON CHEMUNG COUNTY FAIR AND HAS TICKETS AVAILABLE.

**NEW BUSINESS:**

**RESOLUTION 42-24**

TOWN BOARD OF VAN ETTEN APPROVES QUOTE FROM MAYO AND SONS FOR SIDEWALK REPAIRS/ADDITIONS IN AMOUNT OF \$14,938. SPONSOR-LARISON. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

**RESOLUTION 43-24**

TOWN BOARD OF VAN ETTEN HAS EXAMINED AND CERTIFIED THE MONTHLY RECORDS AND THE SUMMARY REPORT OF THE 2023 ANNUAL BUSINESS OF TOWN JUSTICE LEON E. TUTTLE. SPONSOR-KETURI. SECONDED-LARISON. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

**RESOLUTION 44-24**

TOWN BOARD OF VAN ETTEN APPROVES PLACING LEGAL NOTICE FOR SPECIAL WORKSHOP FOR HAZARD MITIGATION, SOLAR LAW AND PURCHASING NEW EXCAVATOR FOR THURSDAY, MAY 23 AT 7:00 PM AT VAN ETTEN TOWN HALL. SPONSOR-KETURI. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

**RESOLUTION 45-24**

TOWN BOARD OF VAN ETTEN APPROVES PAY RATE OF \$20.00 PER HOUR FOR RICH LECLAIRE TO AIDE WITH WATER CLERK DUTIES. SPONSOR-SHOEMAKER. SECONDED-KETURI. ROLL CALL VOTE-SHOEMAKER, LECLAIRE (ABSTAIN), SWAYZE, JR., LARISON AND KETURI. ALL AYE.

REGULAR TOWN BOARD WILL BE HELD ON JUNE 13, 2024, AT 7:00 PM.

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ADJOURNED AT 8:57 PM MOTION BY LARISON. SECONDED BY LECLAIRE. ALL AYE. CARRIED.