

**REGULAR MONTHLY MEETING
MINUTES VAN ETTEN TOWN BOARD
MAY 11, 2023**

RESOLUTIONS THIS MEETING
BEGIN **39-23** THRU **43-23**

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI IMMEDIATELY FOLLOWING PUBLIC HEARING FOR LL 1 OF 2023 AT 7:08 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.
FRED SWAYZE, JR.-COUNCILPERSON
PENNY FLORA-COUNCILPERSON
ANDREW LARISON-COUNCILPERSON-EXC
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

BOB EASTWOOD-H'WAY SUPT.
SALLY WHITSON-ASSESSOR-EXC
DAWN ROSE-TOWN CLERK
RICH LECLAIRE-CODE ENF
BONNIE MALLEN- TOWN HISTORIAN
HEATHER GABLE- WATER OPERATOR-EXC
DUSTIN ROSE-CEMETERY CURATOR AND
DOG CONTROL OFFCR.
BRENDA QUICK-WATER CLERK
LEON TUTTLE-TOWN JUSTICE-EXC

OTHERS PRESENT: CATHY LECLAIRE, LLOYD QUICK, SUSAN RIDER-ULACCO, JEFFREY STONE AND JANET SAYRE.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY LARISON TO ACCEPT THE MEETING MINUTES FOR COMMUNITY WATCH MEETING HELD ON MARCH 25, 2023 AND REGULAR TOWN BOARD MEETING HELD ON APRIL 13, 2023. ALL AYE. CARRIED

CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK

- GENERAL ELECTION NOVEMBER 7, 2023-NO PRIMARY ELECTION IN JUNE.
- OSMOSE UTILITY SERVICES WORKING ON UTILITY POLES.

REPORTS FROM TOWN OFFICERS:

-TOWN JUSTICE-NO REPORT

- CHECK FOR \$734. PRESENTED TO G. KETURI/TOWN SUPV.

-ASSESSOR-SALLY WHITSON-REPORT FILED

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF APRIL 2023 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$869.05 PRESENTED TO KETURI/TOWN SUPERVISOR.
- CHECK FOR \$550.70 PRESENTED TO KETURI/TOWN SUPERVISOR DEC 2022.

-TOWN HISTORIAN-BONNIE MALLEN-REPORT FILED

-PARK COMMISSION-VERBAL REPORT-HAROLD SHOEMAKER

- KETURI STATED BANFIELD SQUARE GRASS HAS BEEN RE SEEDED AND REPAIRED.
- SHOEMAKER NOTED ELECTRICAL SERVICE UPGRADE IN BANFIELD SQUARE HAVE BEEN COMPLETED.

-DOG CONTROL-DUSTIN ROSE-REPORT FILED

-CODE OFFICER-RICH LECLAIRE-VERBAL REPORT

- LECLAIRE RECEIVED CONCERNS ABOUT USPS PARKING LOT APPEARANCE CAUSING SAFETY CONCERNS FOR OUR RESIDENTS. LECLAIRE ASKED FOR APPROVAL TO SEND LETTER TO PROPERTY OWNERS REQUESTING REPAIR ASAP.

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A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY KETURI TO SEND LETTER TO VAN ETTEN USPS OWNERS FOR REPAIR OF PARKING LOT. ALL AYE. CARRIED

-BUILDINGS & GROUNDS-HAROLD SHOEMAKER-NO REPORT

-CF&R FIRE CO-REPORT FILED

-HIGHWAY SUPERINTENDENT-BOB EASTWOOD-REPORT FILED

- EASTWOOD STATED ANNUAL SPRING ROAD TOUR WAS COMPLETED AND WENT WELL.
- EASTWOOD NOTED "CREEKVIEW LANE" SIGN HAS BEEN ORDER FOR CREEKVIEW TRAILER PARK ON MURRAY STREET.
- EASTWOOD REPORTED RECEIVING COMPLAINTS ABOUT HOUSE LANE BEING TOO NARROW-IS WORKING ON.
- EASTWOOD REPORTED STUMPS ON FRONT STREET WILL BE COMPLETED SOON AND WORKING ON "NO JAKE BRAKE" SIGNAGE FOR ROUTE 34.
- EASTWOOD NOTED FUNDING AMOUNTS AS FOLLOWS:
 - CHIPS \$196,561
 - PAVE NY \$46,642
 - EMERGENCY SNOW \$39,535
 - REPAIR POTHOLES \$30,420

-TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT

- KETURI RECEIVED:
 - CHECK #2312 FROM NY TOWN CLERKS ASSOCIATION IN AMOUNT OF \$125 FOR REFUND OF REGISTRATION FOR TOWN CLERK.
 - CHECK #2623530 FROM QUILL FOR CREDIT IN AMOUNT OF \$148.86
- CHEMUNG COUNTY SHERIFF'S REPORT.
- KETURI REPORTED PULLED WATER PUMP AND REPAIRED FOR WHITE SHED IN BANFIELD SQUARE.

-WATER OPERATOR-HEATHER GABLE-REPORT FILED

-WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF APRIL 2023 WATER BUDGET REPORT.

- SHOEMAKER REPORTED SUBMERSIBLE PUMP IN WELL 2 WAS REPLACED LAST WEEK AND WORKING FINE.
- SHOEMAKER NOTED WATER DISTRICT HAS REPLACEMENT PUMPS FOR ALL WATER PUMPS ON STANDBY AND MOODYS WILL BE CONDUCTING MORE TESTING SOON.
- SHOEMAKER REPORTED TWO (2) PEOPLE ARE ATTENDING WATER OPERATOR CLASS C TRAINING TO AID BE AVAILABLE FOR BACK UP, IF AND WHEN NECESSARY.

-CEMETERY-DUSTIN ROSE-REPORT FILED

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY FLORA TO ACCEPT THE OFFICER'S REPORTS AS PRESENTED. ALL AYE. CARRIED

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AUDIT COMMITTEE-GENERAL-H. SHOEMAKER

A ACCT: \$16,939.48
FIRE: \$

HIGHWAY/WATER-H. SHOEMAKER

DA ACCTS: \$18,062.04
FX (WATER): \$8,514.85

BUDGET ADJUSTMENT**RESOLUTION 39-23**

TOWN BOARD OF VAN ETTEN AUTHORIZES TRANSFER OF \$4,600 FROM WATER RESERVES TO FX8320.4. SPONSOR-SWAYZE, JR. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON-EXCUSED AND KETURI. ALL AYE. CARRIED

RESOLUTION 40-23

TOWN BOARD OF VAN ETTEN AUTHORIZES TRANSFER OF \$12,000 FROM CEMETERY RESERVES TO A8810.4. SPONSOR-KETURI. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON-EXCUSED AND KETURI. ALL AYE. CARRIED

A MOTION WAS MADE BY KETURI AND SECONDED BY FLORA AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR., AND SHOEMAKER. ALL AYE. CARRIED.

OLD BUSINESS:

- SHOEMAKER STATED TOWN HAS NOT RECEIVED UPDATE ON BROADBAND GRANT PROGRESS.
- STREETLIGHTS-ANDY LARISON-LARISON PREPARED EMAIL REGARDING DEAD TREES ON FRONT STREET (SEE FILE).
- SHOEMAKER STATED TOWN WOULD LIKE TO HOST ANOTHER COMMUNITY WATCH MEETING AND ENCOURAGES PUBLIC PARTICIPATION.
- SHOEMAKER STATED SKATEBOARD PARK DONATED LAND IS MOVING FORWARD.

COMMUNICATION FROM THE AUDIENCE:

- MS. SUSAN RIDER-ULACCO UPDATED TOWN BOARD THEY ARE PROCEEDING WITH INSTALLING NEW DRIVEWAY FOR NEW BREWERY ON STATE ROUTE 224 (PRESENTED NYSDOT APPROVED HIGHWAY WORK PERMIT, SEE FILE).
- MS. SAYRE INQUIRED ABOUT TREE STUMPS ON FRONT STREET, EASTWOOD INFORMED HER WORK IS TO BE COMPLETED SOON.
- MR. STONE INQUIRED ABOUT REEVALUATION OF ALL PROPERTIES IN VAN ETTEN AND HIS CONCERN WITH VARIABLE HOUSING MARKET. SHOEMAKER STATED PARTIAL REEVALUATION IS COMPLETE. SHOEMAKER STATED VAN ETTEN'S EQUALIZATION RATE HAS DROPPED TO 79% AND LOWER RATE FOR TOWN OF VAN ETTEN INCREASES TOWN'S SHARE OF SCHOOL AND COUNTY TAXES. SWAYZE, JR. RECOMMENDED ATTENDING GRIEVANCE DAY, MAY 31, 2023 FROM 4 – 8 PM.

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- MS. LECLAIRE INQUIRED ABOUT TWO (2) PEOPLE TAKING WATER OPERATOR CLASSES AND KETURI NOTED WATER DISTRICT WANTS TO BE PROACTIVE AND HAVE ACTIVE DEPUTY WATER OPERATOR ON HAND (SIMILAR TO HAVING BACK UP PUMPS). SHOEMAKER NOTED CLASS IS ONE WEEK AND THEN WORKING WITH CURRENT VE WATER OPERATOR FOR 6 MONTHS IN ORDER FOR CHEMUNG COUNTY HEALTH DEPARTMENT TO PROCEED WITH NECESSARY PROTOCOLS FOR WATER OPERATOR.
- MR. ROSE ASKED BOARD ABOUT HIS INQUIRY LAST MONTH IN REFERENCE TO CEMETERY VAULT STORAGE CONDITION. BOARD NOTED AT THIS TIME, NO REPAIRS WILL BE TAKEN. MR. ROSE INDICATED HE MAY NEED ASSISTANCE FROM VE HIGHWAY DEPARTMENT TO REMOVE DANGEROUS TREE IN CEMETERY.

NEW BUSINESS:

RESOLUTION 41-23

TOWN BOARD OF VAN ETTEN ADOPTS LOCAL LAW 1 OF 2023-REGULATION OF RETAIL CANNABIS DISPENSARIES IN THE TOWN OF VAN ETTEN. SPONSOR-FLORA. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON-EXCUSED AND KETURI. ALL AYE. CARRIED

RESOLUTION 42-23

TOWN BOARD OF VAN ETTEN AUTHORIZES TOWN CLERK TO ADVERTISE FOR PUBLIC HEARING FOR LOCAL LAW 2 OF 2023-ESTABLISHING TEMPORARY MORATORIUM ON DEVELOPMENT OF LARGE-SCALE SOLAR ENERGY SYSTEMS AND LARGE-SCALE WIND ENERGY SYSTEMS WITHIN TOWN OF VAN ETTEN ON JUNE 8, 2023 AT 7:00PM. SPONSOR-SWAYZE, JR. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON-EXCUSED AND KETURI. ALL AYE. CARRIED

RESOLUTION 43-23

TOWN BOARD OF VAN ETTEN DEEMS HIGHWAY YORK RAKE AND NON-WORKING GENERATOR AS SURPLUS AND APPROVED FOR AUCTION. SPONSOR-KETURI. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON-EXCUSED AND KETURI. ALL AYE. CARRIED

- KETURI AND SHOEMAKER ATTENDED CHEMUNG COUNTY HAZARD MITIGATION MEETING LAST WEEK; ALL TOWNS WILL BE REQUIRED TO CREATE DISASTER PLAN. TOWN TO ASK COMMUNITY FIRE AND RESCUE FOR ASSISTANCE.
- COMMUNITY WATCH MEETING DATE SATURDAY, JULY 22 AT 9AM.

A MOTION WAS MADE BY KETURI AND SECONDED BY SWAYZE, JR. TO ENTER INTO EXECUTIVE SESSION AT 8:16 PM TO INCLUDE BOB EASTWOOD. ALL AYE. CARRIED

A MOTION WAS MADE BY FLORA AND SECONDED BY SWAYZE, JR. TO ADJOURN FROM EXECUTIVE SESSION AT 8:20 PM. ALL AYE. CARRIED

- KETURI NOTED PERSONNEL ISSUES WERE DISCUSSED DURING EXECUTIVE SESSION.

REGULAR TOWN BOARD WILL BE HELD ON JUNE 8, 2023 AT 7:00 PM.

ADJOURNED AT 8:20 PM MOTION BY FLORA. SECONDED BY SWAYZE, JR. ALL AYE. CARRIED.