

**REGULAR MONTHLY MEETING  
MINUTES VAN ETEN TOWN BOARD  
MAY 14, 2020**

RESOLUTIONS THIS MEETING  
BEGIN 42-20 THRU 47-20

REGULAR MONTHLY MEETING OF TOWN OF VAN ETEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:00 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.  
FRED SWAYZE, JR.-COUNCILPERSON  
PENNY FLORA-COUNCILPERSON  
ANDREW LARISON-COUNCILPERSON  
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

HEATHER GABLE-TOWN JUSTICE-EXC  
TIM GRIPPO-H'WAY SUPT.  
MARY JO LECLAIRE-ASSESSOR-EXC  
DAWN ROSE-TOWN CLERK  
TJ SWARTOUT-CODE ENFORCEMENT &  
DOG CTRL.-EXC  
BONNIE MALLEN-CEMETERY CURATOR  
AND TOWN HISTORIAN-EXC  
WATER OPERATOR-HEATHER GABLE-EXC

OTHERS PRESENT: STAY IN PLACE ORDER DUE TO COVID-19 VIRUS PANDEMIC STILL IN EFFECT.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY LARISON TO ACCEPT THE REGULAR BOARD MEETING MINUTES HELD ON APRIL 9, 2020. ALL AYE. CARRIED

**CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK**

- PRIMARY ELECTION MOVED TO JUNE 23

**REPORTS FROM TOWN OFFICERS:**

- TOWN JUSTICE-HEATHER GABLE-REPORT FILED
- ASSESSOR-MARY JO LECLAIRE-NO REPORT
- BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF APRIL 2020 BUDGET REPORT.
- TOWN CLERK-DAWN ROSE-REPORT FILED
  - CHECK FOR \$481.92 PRESENTED TO G. KETURI/TOWN SUPV.
  - CHECK FOR 2020 TAX PENALTIES IN AMOUNT OF \$3,430.62 PRESENTED TO G. KETURI/TOWN SUPV.
- TOWN HISTORIAN-BONNIE MALLEN-REPORT FILED
- PARK COMMISSION-NO REPORT
- DOG CONTROL-TJ SWARTOUT-REPORT FILED
- CODE OFFICER-TJ SWARTOUT-REPORT FILED
- BUILDINGS & GROUNDS-HAROLD SHOEMAKER-VERBAL REPORT
  - CARPET IN JUDGE'S CHAMBER INSTALLED.
  - COURT FILING CABINETS HAVE BEEN MOVED INTO JUDGE'S CHAMBER.
  - SHOWER STALL HAS BEEN REMOVED IN LAWYER CONFERENCE ROOM.
  - REMOVED DEFECTIVE BULB FROM BANFIELD SQUARE PAVILION.
  - DJ RESIDENTIAL MOWED AND REMOVED WEEDS AT BANFIELD SQUARE AND TOWN HALL. DJ RESIDENTIAL WILL BE REMOVING ALL SHRUBS FROM BANFIELD SQUARE AND RESEEDING WITH GRASS.

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- PLAN ON HAVING TOP SOIL DOWN AT HIGHWAY DEPARTMENT WHEN WEATHER PERMITS.
  - BANFIELD SQUARE PAVILION NEEDS TO HAVE STAIN APPLIED AND CONCRETE PRESSURE WASHED.
  - RAILINGS AROUND TOWN HALL AND CLOCK TOWER DOOR NEED TO BE SANDED AND REPAINTED.
  - OLD TOWN HALL NEEDS TO BE ORGANIZED, FLAG TO BE REPLACED IN BANFIELD SQUARE AND TOWN HALL SIGN FROM OLD TOWN HALL NEEDS TO BE PLACED AT NEW TOWN HALL.
- CF&R FIRE CO-VERBAL REPORT
- CHIEF DAVID LANNING SUBMITTED 2020 1<sup>ST</sup> QUARTER REPORT.
- SHOEMAKER-RAMS-NO REPORT
- HIGHWAY SUPERINTENDENT-TIM GRIPPO-REPORTS FILED
- TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT
- KETURI STATED MR. PAT BRYNE’S LAWYER ASKED TO HAVE FORMER VILLAGE OF VAN ETTEN FIRE DEPARTMENT SIGN OFF ON ONE PARCEL. MR. BRYNE WILL BE CONTACTING HIS LAWYER.
  - KETURI STATED CHEMICAL CART SHOULD RETURN TO VAN ETTEN AFTER CLOSING.
  - SHOEMAKER ASKED KETURI TO CONTACT MR. ALSHEIMER, SHOEMAKER HAS NOT HAD PROGRESS WITH MR. ALSHEIMER RETURNING HIS CALLS AS OF LATE.
- WATER OPERATOR-HEATHER GABLE-REPORT FILED
- WATER COMMITTEE DIRECTOR-HAROLD SHOEMAKER-VERBAL REPORT
- SHOEMAKER NOTED MARK WATTS (CHEMUNG COUNTY SOIL & WATER) WILL BE CREATING TURN AROUND FOR WATER TOWER DRIVEWAY.
  - ROUGH DRAFT OF MULTI DWELLING HOMES HAS BEEN CREATED.
- CEMETERY-BONNIE MALLEN-REPORT FILED
- SHOEMAKER NOTED CEMETERY HAS BEEN PICKED UP.
  - TREE DOWN IN MT. HOPE AND RENKO TREE SERVICE HAS BEEN CONTACTED FOR REMOVAL AND TREE TO BE REMOVED NEAR MT. HOPE/CANFIELD CEMETERY SWITCHBACK.

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY LARISON AND SECONDED BY FLORA TO ACCEPT THE OFFICER’S REPORTS AS PRESENTED. ALL AYE. CARRIED

**AUDIT COMMITTEE-GENERAL-H. SHOEMAKER**

A ACCT: \$9,507.38  
FIRE: \$0

**HIGHWAY/WATER-H. SHOEMAKER**

DA ACCTS: \$92,455.44  
SW (WATER): \$11,418.47

SHOEMAKER NOTED \$65,000 OF HIGHWAY CLAIMS IS FOR ROLLER (PER RESOLUTION 35-20 AND 39-20) .

**BUDGET ADJUSTMENT**

**RESOLUTION #42-20**

TOWN BOARD OF VAN ETTEN AUTHORIZES TRANSFER OF \$44,085 FROM MONEY MARKET ACCOUNT TO A1010.4 (GRANT MONIES FROM FORMER VILLAGE RES# 51-18). SPONSOR-KETURI SECONDED- LARISON. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

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A MOTION WAS MADE BY LARISON AND SECONDED BY FLORA AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR. AND SHOEMAKER. ALL AYE. CARRIED.

**OLD BUSINESS:**

- GRIPPO STATED REMOVAL OF WAVERLY STREET CEMETERY TREES HAS BEEN HINDERED DUE TO WET GROUND
- BRUSH DROP-OFF DAYS WILL BE JUNE 6 AND JULY 11 AT TOWN HIGHWAY DEPARTMENT FROM 8A – 12P. RESIDENTS ARE ENCOURAGED TO CALL TIM GRIPPO FOR ASSISTANCE IF NEEDED.
- SHOEMAKER WILL FOLLOW UP WITH SPEED REDUCTION LETTER THAT WAS PREVIOUSLY SENT BY TOWN BOARD.
- SHOEMAKER STATED MR. AVERY (CHEMUNG COUNTY PUBLIC WORKS DIRECTOR) IS WAITING ON APPROVAL FROM COUNTY FOR FRONT STREET CORRECTIONS TO BE STARTED.
- SWAYZE, JR. INDICATED ACCELERATED RENEWABLE ENERGY GROWTH AND COMMUNITY BENEFIT ACT WAS PASSED WITH NEW YORK BUDGET.
  - COMMITTEE UPDATES-
    - SIDEWALKS-FRED SWAYZE, JR./TJ SWARTOUT
      - SWAYZE, JR. STATED HE DOESN'T WANT TO SPEND EXTRA MONEY AT THIS TIME FOR TOWN HALL SIDEWALK PROJECT.
      - SWAYZE, JR. INDICATED WAVERLY STREET SIDEWALKS ARE IN NEED OF ATTENTION.

**COMMUNICATION FROM THE AUDIENCE:**

N/A

**NEW BUSINESS:**

**RESOLUTION #43-20**

TOWN BOARD OF VAN ETTEN APPOINTS KAREN FRICK TO TOWN OF VAN ETTEN BOARD OF ASSESSMENT REVIEW. SPONSOR-KETURI. SECONDED- FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- TOWN BOARD APPROVED OPENING TOWN HALL ON TUESDAY, JUNE 9 WITH FACIAL COVERINGS AND ONE PERSON AT A TIME.
- TOWN BOARD ASKED FOR LIBRARY TO SUBMIT THEIR PLAN TO RE-OPEN.
- SHOEMAKER ASKED ALL BOARD MEMBERS TO ASSIST WITH UPDATING EMERGENCY OPERATIONS PLAN.
- BOARD DISCUSSED BUILDINGS AND GROUNDS ITEMS NEEDED TO BE COMPLETED IN VERY NEAR FUTURE:
  - MOWING OF JAY RUMSEY, RUMSEY AND WESTFIELD CEMETERIES
  - MOWING OF OLD TOWN HALL (NOT MOWING LOT OUT BACK), WATER WELL HOUSE, SOUTH HILL BOOSTER STATION AND WILDLIFE SANCTUARY.

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- BOARD DISCUSSED CHANGES WITH PROCEDURES FOR BUILDING AND GROUNDS WORK TO INCLUDE; ANY WORK TO BE COMPLETED WILL REQUIRE WORK ORDER (SHOEMAKER DISTRIBUTED COPY OF WORK ORDER, SEE FILE), IF ADDITIONAL MATERIAL IS NEEDED TO COMPLETE WORK ORDER, CONTACT SHOEMAKER TO OBTAIN.
- SHOEMAKER WILL UPDATE SWARTOUT WITH PROCEDURE CHANGES AND REPORT BACK TO TOWN BOARD.

**RESOLUTION #44-20**

TOWN BOARD OF VAN ETTEN APPROVES RS2417-B STANDARD WORK DAY FOR NYS RETIREMENT. SPONSOR-KETURI. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION #45-20**

TOWN BOARD OF VAN ETTEN AUTHORIZES TOWN CLERK TO ADVERTISE FOR WATER COMMITTEE MEETING SATURDAY, JUNE 13 AT 9:00AM. SPONSOR-KETURI. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION #46-20**

TOWN BOARD OF VAN ETTEN AUTHORIZES TOWN CLERK TO ADVERTISE PUBLIC HEARING ON LOCAL LAW 1 AND 2 OF 2020 ON JUNE 11, 2020 AT 7:00 PM. SPONSOR-KETURI. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION #47-20**

TOWN BOARD OF VAN ETTEN APPROVES TIM GRIPPO, HIGHWAY SUPERINTENDENT, 284 AGREEMENT. SPONSOR-SHOEMAKER. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

REGULAR TOWN BOARD MEETING WILL BE HELD ON JUNE 11, 2020 AT 7:00 PM.  
ADJOURNED AT 9:25 PM MOTION BY LARISON. SECONDED BY FLORA. ALL AYE. CARRIED.