

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
MARCH 14, 2024**

RESOLUTIONS THIS MEETING  
BEGIN **27-24** THRU **32-24**

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:01 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.  
FRED SWAYZE, JR.-COUNCILPERSON  
CATHY LECLAIRE-COUNCILPERSON-EXC  
ANDREW LARISON-COUNCILPERSON  
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

BOB EASTWOOD-H'WAY SUPT.  
SALLY WHITSON-ASSESSOR-EXC  
DAWN ROSE-TOWN CLERK  
BRANDON DECKER-CODE ENF-EXC  
VACANT- TOWN HISTORIAN  
HEATHER GABLE- WATER OPERATOR-EXC  
DUSTIN ROSE-CEMETERY CURATOR AND  
DOG CONTROL OFFCR.-EXC  
BRENDA QUICK-WATER CLERK-EXC  
LEON TUTTLE-TOWN JUSTICE-EXC

OTHERS PRESENT: JOE DONOVAN, JANET SAYRE AND JAMES WHITMARSH.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY SWAYZE, JR. TO ACCEPT THE MEETING MINUTES FOR REGULAR TOWN BOARD MEETING HELD ON FEBRUARY 8, 2024. ALL AYE. CARRIED

**CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK**

- NYSEG TREE TRIMMING
- AOT TOWN FINANCE SCHOOL CLASSES
- CHEMUNG COUNTY BOARD OF ELECTIONS PRIMARY APRIL 2, 2024.
- STC ANNUAL REGIONAL LEADERSHIP CONFERENCE APRIL 4 AT CCC.

**REPORTS FROM TOWN OFFICERS:**

-TOWN JUSTICE-NO REPORT

- CHECK # 1045 FOR \$2,267. PRESENTED TO G. KETURI/TOWN SUPV.

-ASSESSOR-SALLY WHITSON-REPORT FILED

- WHITSON GAVE COPIES OF TOWN LAW FROM VETERAN FOR VOLUNTEER WORKERS FOR TOWN AND COUNTY TAX EXEMPTION (10%). TOWN BOARD WILL REVIEW.

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF FEBRUARY 2024 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$1,205.70. PRESENTED TO KETURI/TOWN SUPERVISOR.
- ROSE GAVE TAX COLLECTING STATISTICS AND INFORMED TOWN BOARD LATE TAX NOTICES WERE MAILED MARCH 4.

-TOWN HISTORIAN-VACANT

-PARK COMMISSION-VERBAL REPORT-HAROLD SHOEMAKER

- TOWN CLERK ROSE STATED NEW CAMERAS INSTALLED IN PAVILION AT BANFIELD PARK; NIGHT VISION OF OLD CAMERAS NO LONGER WORKED.

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- TOWN CLERK ROSE INFORMED BOARD ABOUT INTEREST FROM SCHOOL STUDENTS AND DEAN GOBLE BAND TO PLAY IN BANFIELD PARK.
  - TOWN CLERK ROSE ASKED TOWN BOARD TO DEDICATE PAVILION IN BANFIELD PARK TO BE DEDICATED TO MR. JACK P. WIKI FOR HIS DEDICATION AND COMMITMENT TO OUR COMMUNITY.
- DOG CONTROL-DUSTIN ROSE-REPORT FILED
- BUILDING CODE ENFORCEMENT OFFICER-NO REPORT
- BUILDINGS & GROUNDS-HAROLD SHOEMAKER-VERBAL REPORT
- VIDEO CAMERA REPLACED IN LIBRARY; MOUSE CHEWED WIRE. WILDLIFE RESOLUTIONS CAME TO TOWN HALL AND GAVE QUOTE TO “SEAL UP” TOWN HALL TO AID IN REDUCTION OF VARMINT.
- CF&R FIRE CO-NO REPORT FILED
- HIGHWAY SUPERINTENDENT-BOB EASTWOOD-REPORT FILED
- NO BIDS RECEIVED FOR HIGHWAY MATERIAL; REQUEST NEW LEGAL AD TO BE ADVERTISED.
- TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT
- CHEMUNG COUNTY SHERIFF’S OFFICE FEBRUARY 2024 STATISTIC REPORT.
  - CHECK #944336 IN AMOUNT OF \$133,360 FROM CHEMUNG COUNTY FOR CHEMUNG COUNTY MUNICIPAL ROAD GRANTS.
  - CHECK #00716895 IN AMOUNT OF \$520. FROM REPSOL OIL.
  - KETURI PROCURED 6 MONTH CD IN AMOUNT OF \$400,000 FOR TOWN.
  - KETURI TO SIGN ACKNOWLEDGEMENT OF GRANT TERMS AND CONDITIONS FOR \$3,500 COMMUNITY DEVELOPMENT FUND GRANT FOR BANFIELD PARK UPGRADES FROM CHEMUNG COUNTY.
- WATER OPERATOR-HEATHER GABLE-REPORT FILED
- WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF JANUARY 2024 WATER BUDGET REPORT.
- SHOEMAKER SUGGESTED RAISING AMOUNT OF PERCENTAGE FOR WATER RESERVE ACCOUNT FROM 3% TO 10% TO AID IN COMBATING FUTURE INCREASE IN FUTURE PURCHASES.
- CEMETERY-DUSTIN ROSE-REPORT FILED
- ROSE ASKED TOWN BOARD FOR APPROVAL OF VIDEO SURVEILLANCE IN CEMETERIES AND WILL REPORT HIS FINDINGS.

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY LARISON AND SECONDED BY SWAYZE, JR. TO ACCEPT THE OFFICER’S REPORTS AS PRESENTED. ALL AYE. CARRIED

**AUDIT COMMITTEE-GENERAL-H. SHOEMAKER**

A ACCT: \$53,385.54  
FIRE: \$

**HIGHWAY/WATER-H. SHOEMAKER**

DA ACCTS: \$21,625.03  
FX (WATER): \$30,173.36

- SHOEMAKER NOTED LARGE AMOUNT IN WATER WAS FOR NEW PUMP FOR WELLHOUSE AND PUMP TESTING.
- SWAYZE, JR. NOTED LARGE AMOUNT OF GENERAL WAS FOR 2024 INSURANCE RENEWAL ~\$36,000.

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**BUDGET ADJUSTMENT**

**RESOLUTION 27-24**

TOWN BOARD OF VAN ETTEN AUTHORIZES TRANSFERRING \$21,545 FROM WATER RESERVE ACCOUNT TO FX8320.2 FOR WELL PUMP REPLACEMENT AND WELL TESTING. SPONSOR-SHOEMAKER. SECONDED-LARISON. ROLL CALL VOTE-SHOEMAKER, LECLAIRE-EXCUSED, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

A MOTION WAS MADE BY KETURI AND SECONDED BY LARISON AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR., AND SHOEMAKER. ALL AYE. CARRIED.

**OLD BUSINESS:**

- SHOEMAKER STATED CONTRACT WITH HAEFELE HAS BEEN SIGNED AND TOWN IS WAITING FOR INVOICE FROM HAEFELE FOR PAYMENT.
- TOWN CLERK WAS INFORMED MANY RESIDENTS DID NOT RECEIVE CALENDAR VIA USPS AND COST OF MAILING AND PRINTING WAS \$817. ROSE SUGGESTED NEXT YEARS CALENDAR TO BE POSTED ON WEBSITE (AS PDF AND CAN BE DOWNLOADED) AND ADVERTISED ON LED SIGN; CALENDAR CAN BE MAILED TO INDIVIDUALS THAT REQUEST IT.
- KETURI TO GIVE COPY OF TOWN OF CHEMUNG'S LOCAL LAW FOR SOLAR FARM REGULATION TO MR. FRANK PATTERSON TO REVIEW AND ASSIST WITH TOWN OF VAN ETTEN'S SOLAR FARM REGULATION LAW.
- KETURI STATED NO PETITIONS WERE RECEIVED FOR SKATEBOARD PARK DONATION AND DONATION CAN PROCEED.
- SWAYZE, JR. NOTED PREVAILING WAGE MAY HAVE TO BE ADDED TO SOLAR/WIND MORATORIUM. TOWN CLERK ROSE TO INQUIRE.
- LARISON HANDED OUT WORKSHEET FROM NYSEG TO ADD NEW STREETLIGHTS (SEE FILE); TOWN BOARD AGREES TO ADD NEW STREETLIGHTS WHERE NEEDED.

**COMMUNICATION FROM THE AUDIENCE:**

- MR. DONOVAN NOTED HE WILL CONTACT CHEMUNG COUNTY IT AGAIN ABOUT GIS. MR. DONOVAN STATED MARK WATTS IS NOW PRESIDENT OF CHEMUNG COUNTY FAIR.
- MS SAYRE ASKED ABOUT CONTACTING CONTRACTOR THAT INSTALLED WATER METERS FOR REIMBURSEMENT FOR INSTALLING SOME METERS INCORRECTLY. KETURI HAS STATED DEADLINE HAS PASSED FOR VILLAGE BUSINESS AND NO, TOWN CAN NOT BE REIMBURSED FOR INCORRECT METER INSTALLATION. MS. SAYRE ASKED HOW MANY METERS HAVE BEEN REPLACED AND SHOEMAKER STATED APPROXIMATELY 75 – 80.
- MR. WHITMARSH INQUIRED ABOUT WOOD LEFT BY TREE TRIMMING OF NYSEG POLES; KETURI SUGGESTED CONTACTING NYSEG. MR. WHITMARSH INQUIRED ABOUT ISSUES WITH MOTORCYCLES CUTTING THROUGH SECTION OF STATE-OWNED LAND BY HIS HOME; KETURI SUGGESTED CALLING LAW ENFORCEMENT AND EASTWOOD WAS GOING TO GIVE HIM NYS DEPARTMENT OF TRANSPORTATION CONTACT INFORMATION.

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**NEW BUSINESS:**

**RESOLUTION 28-24**

TOWN BOARD OF VAN ETTEN APPROVES QUOTE FROM WILDLIFE RESOLUTIONS IN AMOUNT OF \$1,948.38 FOR SEALING TOWN HALL TO AID IN REDUCTION OF VARMINT. SPONSOR-SWAZYE, JR. SECONDED- KETURI. ROLL CALL VOTE-SHOEMAKER, LECLAIRE-EXCUSED, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

**RESOLUTION 29-24**

TOWN BOARD OF VAN ETTEN AUTHORIZES INCREASE FROM 3% TO 10% FOR MONTHLY ACCRUAL FOR WATER RESERVES . SPONSOR-KETURI. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, LECLAIRE-EXCUSED, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

- MR. MIKE HUDAK, JR. FROM VILLAGE OF SPENCER IN REGARD TO PANTHER PAK CONTRIBUTION REQUESTED \$2,000 FROM TOWN OF VAN ETTEN.

**RESOLUTION 30-24**

TOWN BOARD OF VAN ETTEN AUTHORIZES PAYING VILLAGE OF SPENCER \$2,000 FOR CONTRIBUTION FOR PANTHER PAK. SPONSOR-SHOEMAKER. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, LECLAIRE-EXCUSED, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

**RESOLUTION 31-24**

TOWN BOARD OF VAN ETTEN AUTHORIZES TOWN CLERK TO READVERTISE FOR HIGHWAY MATERIAL (SAME SPECIFICATIONS AS MARCH 2024). BIDS DUE APRIL 11, 2024. SPONSOR-KETURI. SECONDED- LARISON. ROLL CALL VOTE-SHOEMAKER, LECLAIRE-EXCUSED, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

**RESOLUTION 32-24**

TOWN BOARD OF VAN ETTEN DEDICATES THE BANFIELD PARK PAVILION AS THE JACK P. WIKI PAVILION FOR HIS YEARS OF DEDICATION AND COMMITMENT TO OUR COMMUNITY. SPONSOR-KETURI. SECONDED-LARISON. ROLL CALL VOTE-SHOEMAKER, LECLAIRE-EXCUSED, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

REGULAR TOWN BOARD WILL BE HELD ON APRIL 11, 2024, AT 7:00 PM.

ADJOURNED AT 8:18 PM MOTION BY LARISON. SECONDED BY SWAYZE, JR. ALL AYE. CARRIED.