

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
MARCH 10, 2022**

RESOLUTIONS THIS MEETING  
BEGIN **24-22** THRU **26-22**

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:00 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.  
FRED SWAYZE, JR.-COUNCILPERSON  
PENNY FLORA-COUNCILPERSON  
ANDREW LARISON-COUNCILPERSON  
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

BOB EASTWOOD-H'WAY SUPT.  
MARY JO LECLAIRE-ASSESSOR-EXC  
DAWN ROSE-TOWN CLERK  
RICH LECLAIRE-CODE ENF-EXC  
BONNIE MALLEN- TOWN HISTORIAN-EXC  
HEATHER GABLE- WATER OPERATOR-EXC  
DUSTIN ROSE-CEMETERY CURATOR AND  
DOG CONTROL OFFCR.  
BRENDA QUICK-WATER CLERK  
LEON TUTTLE-TOWN JUSTICE-EXC

OTHERS PRESENT: STACIE MOORE, LLOYD QUICK, JANET SAYRE, BRIAN HYLAND AND HANNAH ERB.

A MOTION WAS MADE BY FLORA AND SECONDED BY LARISON TO ACCEPT THE MEETING MINUTES FOR REGULAR TOWN BOARD MEETING HELD ON FEBRUARY 10, 2022. ALL AYE. CARRIED

**CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK**

- N/A

**REPORTS FROM TOWN OFFICERS:**

-TOWN JUSTICE-NO REPORT

- CHECK FOR \$1,102.00 PRESENTED TO G. KETURI/TOWN SUPV.

-ASSESSOR-MARY JO LECLAIRE-VERBAL REPORT

- LECLAIRE ASKED ROSE TO NOTE THAT AGRICULTURE EXEMPTIONS HAVE BEEN COMPLETED.

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF FEBRUARY 2022 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$302.00 PRESENTED TO G. KETURI/TOWN SUPV.

-TOWN HISTORIAN-BONNIE MALLEN-NO REPORT

-PARK COMMISSION-NO REPORT

-DOG CONTROL-DUSTIN ROSE-REPORT FILED

-CODE OFFICER-RICH LECLAIRE-VERBAL REPORT

- DEPUTY BUILDING CODE ENFORCEMENT OFFICER, BRANDON DECKER, STATED HE'S WORKING ON OUTSTANDING BUILDING PERMITS FOR REPORTING TO ALBANY.

-BUILDINGS & GROUNDS-HAROLD SHOEMAKER-VERBAL REPORT

- SHOEMAKER STATED SEAN PRESHER IS PLOWING TOWN HALL PARKING LOTS AND WATER WELL HOUSE DRIVEWAY.
- SHOEMAKER STATED WORKING ON QUOTES FOR REVISING DOG SHED PER NYS AGRICULTURE AND MARKETS RECOMMENDATIONS AND PROVIDING POWER TO HIGHWAY SALT SHED. MR. HYLAND

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
MARCH 10, 2022**

ASKED FOR QUOTES SO HE CAN INVESTIGATE HOW MUCH FUNDS ARE AVAILABLE THROUGH CASELLA COMMUNITY FUNDS. SHOEMAKER WILL GATHER INFORMATION AND FORWARD TO MR. HYLAND. TOWN BOARD THANKED MR. HYLAND FOR EVERYTHING HE'S DONE FOR OUR COMMUNITY.

-CF&R FIRE CO-REPORT FILED

-HIGHWAY SUPERINTENDENT-BOB EASTWOOD-REPORTS FILED

- EASTWOOD INVESTIGATING HAVING TIRE DISPOSAL AT HIGHWAY GARAGE.
- EASTWOOD WILL BE ATTENDING MEETING ON MARCH 17 IN BIG FLATS FOR NYS CHIPS PROGRAM.
- EASTWOOD ASKED COUNTY TO PROVIDE "SPEED" SIGN ON MAIN STREET TO ASSIST WITH SLOWING DOWN TRAFFIC NEAR ELEMENTARY SCHOOL.

-TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT

- KETURI HAS BEEN WORKING ON RENEWAL OF 2022 INSURANCE FOR TOWN.
- KETURI STATED NEW TEAMSTER'S INVOICING PROCEDURE HAS BEEN DIFFICULT AND THEY ARE WORKING THOUGHT IT.

-WATER OPERATOR-HEATHER GABLE-REPORT FILED

-WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF FEBRUARY 2022 WATER BUDGET REPORT.

- SHOEMAKER REPORTED NO LARGE LEAKS.
- SHOEMAKER IS WORKING ON GATHERING MORE DETAILS OF MOTORCYCLE RIDING ON WELL HOUSE DRIVEWAY AND IS CONCERNED THAT DRIVEWAY WILL BE DAMAGED.

-CEMETERY-DUSTIN ROSE-REPORT FILED

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY FLORA TO ACCEPT THE OFFICER'S REPORTS AS PRESENTED. ALL AYE. CARRIED

**AUDIT COMMITTEE-GENERAL-H. SHOEMAKER**

A ACCT: \$13,058.06  
FIRE: \$1,874.40

**HIGHWAY/WATER-H. SHOEMAKER**

DA ACCTS: \$22,663.22  
SW (WATER): \$3,554.08

**BUDGET ADJUSTMENT**

N/A

A MOTION WAS MADE BY KETURI AND SECONDED BY FLORA AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR. AND SHOEMAKER. ALL AYE. CARRIED.

**OLD BUSINESS:**

- SHOEMAKER HAS BEEN WORKING ON ASSISTING WITH TRAFFIC CONTROL NEAR ELEMENTARY SCHOOL. SHOEMAKER HAS SPOKEN TO MR. LANCE CUNDY (SPENCER VAN ETTEN SCHOOL) AND MR. CUNDY IS WORKING ON CORRECTIONS. EASTWOOD HAS SPOKEN TO MR. ANDY AVERY (CHEMUNG COUNTY PUBLIC WORKS DIRECTOR) TO RECEIVE SOLAR POWERED SPEED SIGNS. EASTWOOD

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
MARCH 10, 2022**

SUGGESTED LOWERING 40 MPH SIGNS ON MAIN STREET TO 30 MPH AND MR. HYLAND WILL BE SPEAKING WITH MR. AVERY NEXT WEEK AND HE WILL INVESTIGATE.

- SHOEMAKER SPOKE WITH DEPUTY COUNTY EXECUTIVE DAVID SHEEN IN REFERENCE TO VAN ETTEN'S BROADBAND PROPOSAL. MR. SHEEN ASKED SHOEMAKER TO PRESENT QUOTE TO HIS OFFICE AND MR. HYLAND OFFERED TO FOLLOW UP WITH MR. SHEEN. SHOEMAKER WILL PRESENT SENATOR O'MARA AND ASSEMBLY PERSON PALMESANO WITH BROADBAND QUOTE AND ASK FOR ASSISTANCE.
- SHOEMAKER HAS BEEN WORKING WITH MR. GEORGE RICHTER (TOWN OF CHEMUNG TOWN SUPERVISOR) TO COMPLETE FILING OF ARPA PLAN.
  - COMMITTEE UPDATES-
    - STREETLIGHTS-ANDY LARISON
      - LARISON STATED STREET LIGHTS ARE GOOD AND HAS BEEN ASKED TO INVESTIGATE MORE STREET LIGHTS ON MAIN STREET TO WYNCOOP CREEK ROAD.
    - SIDEWALKS-FRED SWAYZE, JR./RICH LECLAIRE
      - SHOEMAKER NOTED HIS CONCERN WITH CLEARING SNOW/ICE FROM SIDEWALKS WITH FEW RESIDENTS. SHOEMAKER NOTED NEXT WINTER TOWN WILL INCREASE TOWN'S ROLE IN ABIDING BY TOWN SIDEWALK LAW.
    - WATER DIRECTOR-HAROLD SHOEMAKER

**COMMUNICATION FROM THE AUDIENCE:**

- MR. HYLAND STATED LOWMAN CROSSOVER BRIDGE IS SCHEDULED FOR COMPLETION IN JUNE. MR. HYLAND NOTED SEVENTY-TWO (72) RESOLUTIONS WERE PASSED BY CHEMUNG COUNTY LEGISLATURE AT LAST MEETING AND HE INDICATED ELMIRA ARENA SHOULD BE UP AND RUNNING BY FALL 2022.
- MS. SAYRE THANKED ALL FOR INVESTIGATING TIRE REMOVAL FOR VAN ETTEN. MS. SAYRE NOTED LARGE VOLUME OF SPEEDING ON GEE STREET.

**NEW BUSINESS:**

- SWAYZE, JR. NOTED APRIL 23 AND 24 FROM 8:00 AM TO ?? TOWN OF VAN ETTEN WILL BE SPONSORING CLEAN EARTH DAY FOR TOWN ROADS. DUMPSTER WILL BE LOCATED AT TOWN HALL, GLOVES, SAFETY VESTS AND GARBAGE BAGS WILL BE AVAILABLE AT TOWN HALL.
- SWAYZE, JR. STATED VAN ETTEN CLEAN UP DAY WILL BE MAY 7 FROM 8AM – 12:00 PM AT VAN ETTEN HIGHWAY DEPARTMENT. MORE DETAILS TO FOLLOW.
- LARISON IS WORKING ON OBTAINING MAMMOGRAM MOBILE TRUCK FOR VAN ETTEN AND NEARBY RESIDENTS. LARISON WILL UPDATE WITH MORE DETAILS AS HE RECEIVES THEM.
- SHOEMAKER NOTED NEW IRS 2022 MILEAGE RATE OF 58.5 PER MILE.
- RESIDENTS HAVE INQUIRED ABOUT MOBILE PAPER SHREDDING AS TOWN HAS DONE IN PAST. ROSE TO INVESTIGATE.

**RESOLUTION 24-22**

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
MARCH 10, 2022**

TOWN BOARD OF VAN ETTEN WILL REVIEW ALL EQUIPMENT DEEMED SURPLUS ADVERTISEMENTS BEFORE BEING ADVERTISED. SPONSOR-SWAYZE, JR. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- SHOEMAKER REITERATED TOWN ATTORNEY'S NOTATION FROM 2021, TOWN COULD EXTEND ALL BIDS IF PRICE REMAINS SAME. SHOEMAKER NOTED FUEL COSTS MAY MAKE THAT UNREASONABLE THIS YEAR AND SHOEMAKER WILL BE UPDATING MOWING BID SPECIFICATIONS.

**RESOLUTION 25-22**

TOWN BOARD OF VAN ETTEN AUTHORIZES TOWN CLERK TO ADVERTISE FOR 2022 MOWING NEEDS FOR TOWN OF VAN ETTEN. BIDS DUE BY 4:00 PM APRIL 14. SPONSOR-SHOEMAKER. SECONDED-LARISON. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- SHOEMAKER DISCUSSED ASSESSOR'S VACANCY (M. LECLAIRE RETIRING IN SUMMER 2022). TOWN ATTORNEY HAS INDICATED TOWN DOES NOT HAVE TO ADVERTISE PER NYS GML. TOWN RECEIVED MS. TERIE HUSEBY'S RESUME' (SEE FILE). SHOEMAKER WILL SCHEDULE INTERVIEWS.
- SHOEMAKER NOTED HAZARD MITIGATION GRANT OFFERINGS AND MR. HYLAND WILL INVESTIGATE.

A MOTION WAS MADE BY KETURI AND SECONDED BY SWAYZE, JR. TO ENTER INTO EXECUTIVE SESSION WITH TOWN SUPERINTENDENT EASTWOOD AT 8:25 PM. ALL AYE. CARRIED

A MOTION WAS MADE BY KETURI AND SECONDED BY SWAYZE, JR. TO ADJOURN FROM EXECUTIVE SESSION WITH TOWN SUPERINTENDENT EASTWOOD AT 8:44 PM. ALL AYE. CARRIED

- KETURI STATED PERSONNEL WAS DISCUSSED.

**RESOLUTION 26-22**

TOWN BOARD OF VAN ETTEN AUTHORIZES TOWN CLERK TO ADVERTISE FOR 2022 HIGHWAY ROAD MATERIALS (SAME REQUIREMENTS AS 2021). BIDS DUE BY 4:00 PM APRIL 14. SPONSOR-SHOEMAKER. SECONDED-KETURI. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

REGULAR TOWN BOARD WILL BE HELD ON APRIL 14, 2022 AT 7:00 PM.  
ADJOURNED AT 8:45 PM MOTION BY LARISON. SECONDED BY FLORA. ALL AYE. CARRIED.