

**REGULAR MONTHLY MEETING
MINUTES VAN ETTEN TOWN BOARD
JANUARY 11, 2024**

RESOLUTIONS THIS MEETING
BEGIN **18-24** THRU **23-24**

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:13 PM, IMMEDIATELY FOLLOWING 2024 ORGANIZATIONAL MEETING.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.
FRED SWAYZE, JR.-COUNCILPERSON
CATHY LECLAIRE-COUNCILPERSON
ANDREW LARISON-COUNCILPERSON-EXC
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

BOB EASTWOOD-H'WAY SUPT.
SALLY WHITSON-ASSESSOR-EXC
DAWN ROSE-TOWN CLERK
BRANDON DECKER-CODE ENF
VACANT- TOWN HISTORIAN
HEATHER GABLE- WATER OPERATOR-EXC
DUSTIN ROSE-CEMETERY CURATOR AND
DOG CONTROL OFFCR.
BRENDA QUICK-WATER CLERK
LEON TUTTLE-TOWN JUSTICE-EXC

OTHERS PRESENT: JOE DONOVAN, JANET SAYRE, KERMIT BOSSARD, ALISON HERMAN, LLOYD QUICK AND RICH LECLAIRE.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY SWAYZE, JR. TO ACCEPT THE MEETING MINUTES FOR REGULAR TOWN BOARD MEETING HELD ON DECEMBER 14, 2023. ALL AYE. CARRIED
CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK

- CHEMUNG COUNTY SHERIFF NON-EMERGENCY NUMBER UPDATE
- ASSOCIATION OF TOWNS TRAINING SCHOOL
- SOUTHERN TIER REGIONAL TRAINING APRIL 4
- NYSEG PROPERTY OWNER NOTIFICATION

REPORTS FROM TOWN OFFICERS:

-TOWN JUSTICE-NO REPORT

- CHECK FOR \$2,120. PRESENTED TO G. KETURI/TOWN SUPV.
- DAWN ROSE PRESENTED CERTIFICATE OF COMPLETION OF NYS TRAINING FOR COURT CLERK.

-ASSESSOR-SALLY WHITSON-REPORT FILED

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF DECEMBER 2023 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$144.46 PRESENTED TO KETURI/TOWN SUPERVISOR.
- DAWN ROSE PRESENTED 2023 ANNUAL TOWN CLERK REPORT.

-TOWN HISTORIAN-VACANT

-PARK COMMISSION-NO REPORT-HAROLD SHOEMAKER

-DOG CONTROL-DUSTIN ROSE-REPORT FILED

-BUILDING CODE ENFORCEMENT OFFICER-REPORT FILED

-BUILDINGS & GROUNDS-HAROLD SHOEMAKER-NO REPORT

-CF&R FIRE CO-NO REPORT FILED

-HIGHWAY SUPERINTENDENT-BOB EASTWOOD-REPORT FILED

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- EASTWOOD PRESENTED 284 AGREEMENT FOR GENERAL REPAIRS IN AMOUNT OF \$95,000.
- EASTWOOD IS WORKING ON PARKING ISSUES AT VAN ETTEN ELEMENTARY.
- EASTWOOD NOTED EXISTING NYSEG POLES ARE BEING REPLACED ON HIXON AND WAVERLY STREET.

-TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT

- CHEMUNG COUNTY SHERIFF’S OFFICE DECEMBER 2023 STATISTIC REPORT.
- CHECK #3526 IN AMOUNT OF \$900.00 FROM LIGHT ON THE HILL FOR SNOW REMOVAL APPRECIATION.
- CHECK #1472 FROM CF&R IN AMOUNT OF \$524.05 FOR 2023 4TH QUARTER FUEL.
- CHECK #228306 FROM CHEMUNG COUNTY PROBATION IN AMOUNT OF \$686. FOR RESTITUTION FROM 2014
- KETURI STATED PARKING LETTERS HAVE BEEN MAILED OUT.

-WATER OPERATOR-HEATHER GABLE-REPORT FILED

-WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF DECEMBER 2023 WATER BUDGET REPORT.

- SHOEMAKER ASKED BOARD FOR APPROVAL OF WATER PERMIT FOR CREEKVIEW MOBILE HOME PARK ON MURRAY STREET (SEE FILE) WITH ENGINEERING APPROVAL FOR 1” PIPE FOR BOTH MOBILE HOMES.
- LECLAIRE AND SHOEMAKER CONTINUE REPLACING METERS WITH NEW TRANSMITTERS AND RESETTERS (WHERE APPROPRIATE). SHOEMAKER EXPLAINED “RESETTERS” ARE USED TO CORRECT ORIGINAL MISTAKE OF INSTALLING METERS VERTICALLY INSTEAD OF HORIZONTALLY AND COST APPROXIMATELY \$100-\$150 PER RESETTER.
- SHOEMAKER REITERATED NEW PUMP IS IN STOCK AT MOODY’S AND WILL DELIVER WHEN MOODY’S PERFORMS PUMP TESTING.

-CEMETERY-DUSTIN ROSE-REPORT FILED

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY LARISON TO ACCEPT THE OFFICER’S REPORTS AS PRESENTED. ALL AYE. CARRIED

AUDIT COMMITTEE-GENERAL-H. SHOEMAKER

A ACCT: \$21,222.93
FIRE: \$160,000

HIGHWAY/WATER-H. SHOEMAKER

DA ACCTS: \$8,324.46
FX (WATER): \$3,743.38

BUDGET ADJUSTMENT

N/A

A MOTION WAS MADE BY KETURI AND SECONDED BY LARISON AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR., AND SHOEMAKER. ALL AYE. CARRIED.

OLD BUSINESS:

- SHOEMAKER STATED CONTRACT IS COMPLETE AND WITH HAEFELE FOR SIGNATURE.
- ROSE WORKING ON CALENDAR; WAITING ON MORE DATES FROM SEVERAL SOURCES.

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- SHOEMAKER HANDED OUT TOWN OF CHEMUNG LOCAL LAW FOR SOLAR FARMS. SWAYZE, JR. NOTED PREVAILING WAGE MAY HAVE TO BE ADDED.
- LARISON WILL SEND EMAIL TO NYSEG FOR NEW STREETLIGHT ON ALDERMAN LANE.

COMMUNICATION FROM THE AUDIENCE:

- MR. JOE DONOVAN STATED NO PROGRESS WITH COUNTY AND GIS. MR. DONOVAN NOTED CASELLA GRANT IS OPEN AND AVAILABLE.
- MR. KERMIT BOSSARD DISTRIBUTED REPORT (SEE FILE) FOR 2023 SVE COMMUNITY FOOD CUPBOARD AND ASKED TOWN BOARD TO CONSIDER DONATING TO SVE COMMUNITY FOOD CUPBOARD NEXT YEAR.
- MS SAYRE ASKED EASTWOOD ABOUT TREE NEXT TO HER ON FRONT STREET THAT NEEDS ATTENTION.

NEW BUSINESS:

RESOLUTION 18-24

TOWN BOARD OF VAN ETTEN APPROVES NEW WATER PERMIT FOR CREEKVIEW MOBILE HOME PARK ON MURRAY STREET WITH ENGINEER APPROVAL. SPONSOR-SHOEMAKER. SECONDED- SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

RESOLUTION 19-24

TOWN BOARD OF VAN ETTEN APPROVES ADOPTING CONVEYANCE OF FORMER SKATEBOARD PARK TO SVE SCHOOL DISTRICT. SPONSOR-LARISON. SECONDED- SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

RESOLUTION 20-24

TOWN BOARD OF VAN ETTEN APPROVES TOWN CLERK TO ADVERTISE FOR PERMISSIVE REFERENDUM FOR SKATEBOARD PARK CONVEYANCE. SPONSOR-LARISON. SECONDED- SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

RESOLUTION 21-24

TOWN BOARD OF VAN ETTEN APPROVES TOWN SUPERVISOR GEORGE KETURI TO SIGN CONTRACT FOR PHASE ONE OF BROADBAND AGREEMENT WITH HAEFELE TV. SPONSOR-SHOEMAKER. SECONDED- KETURI. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

RESOLUTION 22-24

TOWN BOARD OF VAN ETTEN ACCEPTS TOWN HIGHWAY SUPERINTENDENT BOB EASTWOOD 284 AGREEMENT FOR GENERAL REPAIRS IN AMOUNT OF \$95,000. SPONSOR-SWAYZE, JR. SECONDED- LECLAIRE. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

RESOLUTION 23-24

TOWN BOARD OF VAN ETTEN THANKS MS. PENNY FLORA FOR HER YEARS OF DEDICATED SERVICE TO THE TOWN OF VAN ETTEN. SPONSOR-SWAYZE, JR. SECONDED- LARISON. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

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REGULAR TOWN BOARD WILL BE HELD ON JANUARY 11, 2024, AT 7:00 PM.

ADJOURNED AT 8:09 PM MOTION BY LARISON. SECONDED BY SWAYZE, JR. ALL AYE. CARRIED.