

**REGULAR MONTHLY MEETING
MINUTES VAN ETTEN TOWN BOARD
FEBRUARY 8, 2024**

RESOLUTIONS THIS MEETING
BEGIN **24-24** THRU **26-24**

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:00 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.
FRED SWAYZE, JR.-COUNCILPERSON
CATHY LECLAIRE-COUNCILPERSON
ANDREW LARISON-COUNCILPERSON
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

BOB EASTWOOD-H'WAY SUPT.
SALLY WHITSON-ASSESSOR-EXC
DAWN ROSE-TOWN CLERK
BRANDON DECKER-CODE ENF-EXC
VACANT- TOWN HISTORIAN
HEATHER GABLE- WATER OPERATOR-EXC
DUSTIN ROSE-CEMETERY CURATOR AND
DOG CONTROL OFFCR.
BRENDA QUICK-WATER CLERK-EXC
LEON TUTTLE-TOWN JUSTICE-EXC

OTHERS PRESENT: JANET SAYRE AND RICH LECLAIRE.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY SWAYZE, JR. TO ACCEPT THE MEETING MINUTES FOR ORGANIZATIONAL AND REGULAR TOWN BOARD MEETING HELD ON JANUARY 11, 2024. ALL AYE. CARRIED

CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK

- CHEMUNG COUNTY BOARD OF ELECTIONS PRIMARY APRIL 2, 2024.
- STC ANNUAL REGIONAL LEADERSHIP CONFERENCE APRIL 4 AT CCC.

REPORTS FROM TOWN OFFICERS:

-TOWN JUSTICE-NO REPORT

- CHECK FOR \$1,098. PRESENTED TO G. KETURI/TOWN SUPV.

-ASSESSOR-SALLY WHITSON-REPORT FILED

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF JANUARY 2024 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$586. PRESENTED TO KETURI/TOWN SUPERVISOR.

-TOWN HISTORIAN-VACANT

-PARK COMMISSION-NO REPORT-HAROLD SHOEMAKER

- MS. VICKI SHOEMAKER (VAN ETTEN SENIOR CITIZENS MEMBER)WILL PRESENT LIST OF ITEMS NEEDED TO PAINT PICNIC TABLES IN BANFIELD SQUARE PARK
- SHOEMAKER NOTED POSSIBLY OF REPAIRING/REPLACING FLOWER BOXES.

-DOG CONTROL-DUSTIN ROSE-REPORT FILED

-BUILDING CODE ENFORCEMENT OFFICER-REPORT FILED

-BUILDINGS & GROUNDS-HAROLD SHOEMAKER-NO REPORT

-CF&R FIRE CO-NO REPORT FILED

-HIGHWAY SUPERINTENDENT-BOB EASTWOOD-REPORT FILED

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- EASTWOOD STATED ALL TIRES ARE REMOVED FROM HIGHWAY DEPARTMENT AND VAN ETTEN CLEAN UP DAY (MAY 11 FROM 8A-12P) TIRE REMOVAL TRAILER WILL BE THERE TO ASSIST WITH TIRE REMOVAL.
- EASTWOOD STATED RECEIVED QUOTE FOR REPAIR OF FURNACE AT HIGHWAY DEPARTMENT IN AMOUNT OF \$10,000.

-TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT

- CHEMUNG COUNTY SHERIFF’S OFFICE JANUARY 2024 STATISTIC REPORT.
- CHECK #22302934 IN AMOUNT OF \$2.09 FROM FRONTIER COMMUNICATIONS FOR LOCAL GROSS TAX.
- CHECK #2614 IN AMOUNT OF \$1,800. FOR 2024 PILOT AGREEMENT FOR VAN ETTEN ELDERLY HOUSING.
- KETURI STATED BROADBAND PHASE ONE CONTRACT HAS BEEN SIGNED BY HAEFELE AND TOWN: NO INVOICE TO DATE.

-WATER OPERATOR-HEATHER GABLE-REPORT FILED

-WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF JANUARY 2024 WATER BUDGET REPORT.

- SHOEMAKER STATED GABLE REPORTED TRANSMITTER/BATTERY ISSUES WITH WATER TANK AND WELL HOUSE; TECHNICIAN IS ARRIVING TOMORROW TO ASSIST.
- SHOEMAKER NOTED MOODY’S WILL BE BRINGING REPLACEMENT PUMP AND DOING WELL HOUSE PUMP TESTING ON MONDAY, FEBRUARY 12.
- SHOEMAKER HANDED OUT PROPOSED WATER DISTRICT FOR RAYMOND HADLEY WATER PROJECT (FOR FEASIBILITY STUDY PURPOSES).

-CEMETERY-DUSTIN ROSE-REPORT FILED

- ROSE INDICATED IN HIS REPORT HE MAY NEED ADDITIONAL HELP IN CEMETERY WITH REMOVAL OF BRUSH.

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY LARISON AND SECONDED BY SWAYZE, JR. TO ACCEPT THE OFFICER’S REPORTS AS PRESENTED. ALL AYE. CARRIED

AUDIT COMMITTEE-GENERAL-H. SHOEMAKER

A ACCT: \$20,705.01
FIRE: \$3,405.

HIGHWAY/WATER-H. SHOEMAKER

DA ACCTS: \$64,358.70
FX (WATER): \$4,165.86

- SHOEMAKER NOTED LARGE AMOUNT OF HIGHWAY WAS REPAIR OF TRUCK AND HIGHWAY ROAD MATERIAL FOR SNOW. LARGE AMOUNT IN WATER WAS INSTALLING NEW SERVICE FOR CREEKVIEW TRAILER PARK (~\$2200) AND WILL BE PAID BACK TO WATER DISTRICT VIA CUSTOMER.
- TOWN CLERK ROSE INDICATED CREDIT CARD AND DUMPSTER INVOICES HAVE NOT BEEN RECEIVED TO DATE.

BUDGET ADJUSTMENT

N/A

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A MOTION WAS MADE BY KETURI AND SECONDED BY LECLAIRE AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR., AND SHOEMAKER. ALL AYE. CARRIED.

OLD BUSINESS:

- SHOEMAKER STATED CONTRACT IS COMPLETE AND WITH HAEFELE FOR SIGNATURE.
- TOWN CLERK ROSE STATED CALENDAR IS COMPLETED AND MAILED; POSTED ON WEBSITE.
- SWAYZE, JR. NOTED PREVAILING WAGE MAY HAVE TO BE ADDED TO SOLAR/WIND MORATORIUM.
- LARISON HANDED OUT WORKSHEET FROM NYSEG TO ADD NEW STREETLIGHTS (SEE FILE); TOWN BOARD AGREES TO ADD NEW STREETLIGHTS WHERE NEEDED.

COMMUNICATION FROM THE AUDIENCE:

- MS SAYRE ASKED ABOUT BUILDING CODE ENFORCEMENT OFFICER REPORT AND WAS GIVEN A COPY OF JANUARY 2024 REPORT FOR HER USE.

NEW BUSINESS:

- MR. GARY VERGASON HAS REQUESTED LAST SATURDAY IN JULY TO BE MEMORIALIZED AS PANTHER PRIDE DAY IN BANFIELD SQUARE PARK.

RESOLUTION 24-24

TOWN BOARD OF VAN ETTEN APPROVES ADOPTING LAST SATURDAY IN JULY AS “PANTHER PRIDE DAY” IN BANFIELD SQUARE PARK. SPONSOR-LARISON. SECONDED- SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

- TOWN CLERK ROSE INFORMED BOARD CASELLA COMMUNITY GRANT APPLICATION HAS BEEN COMPLETED AND ASKING FOR \$3,500 FOR UPGRADE TO HOLIDAY LIGHTS (LED) AND WHITE STORAGE BUILDING IN BANFIELD SQUARE PARK.

RESOLUTION 25-24

TOWN BOARD OF VAN ETTEN AUTHORIZES TOWN CLERK TO ADVERTISE FOR 2024-2025 HIGHWAY MATERIAL; BIDS DUE BY 4PM ON MARCH 14 AND MUST INCLUDE NON-COLLUSION FORM. SPONSOR-SHOEMAKER. SECONDED- LECLAIRE. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

- RICH LECLAIRE TO INVESTIGATE ENERGY SAVING WINDOWS AND DOORS FOR NYSEDA \$5,000 GRANT. TOWN CLERK ROSE INDICATED APRIL 2 IS DEADLINE FOR APPLYING.
- RICH LECLAIRE ASKED ABOUT MOWING BIDS; KETURI WILL CHECK WITH SEAN MORRIS (SCENIC) AND DARRIN JAYNE TO ASK IF THEY WILL HAVE THEIR BIDS SAME PRICE AS LAST YEAR.

RESOLUTION 26-24

TOWN BOARD OF VAN ETTEN APPROVES PAYING DEPUTY WATER OPERATOR, SCOTT RODMAN, ONE (1) HOUR SALARY ON BIWEEKLY BASIS. SPONSOR-SHOEMAKER. SECONDED- SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, LECLAIRE, SWAYZE, JR., LARISON AND KETURI. ALL AYE.

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A MOTION WAS MADE BY LARISON AND SECONDED BY LECLAIRE TO ENTER INTO EXECUTIVE SESSION AT 7:55 PM WITH HIGHWAY SUPERINTENDENT, BOB EASTWOOD. ALL AYE. CARRIED

A MOTION WAS MADE BY KETURI AND SECONDED BY LECLAIRE TO ADJOURN FROM EXECUTIVE SESSION AT 8:00 PM. ALL AYE. CARRIED

KETURI STATED PERSONNEL ISSUES WAS DISCUSSED.

REGULAR TOWN BOARD WILL BE HELD ON MARCH 14, 2024, AT 7:00 PM.

ADJOURNED AT 8:00 PM MOTION BY SWAYZE, JR. SECONDED BY LARISON. ALL AYE. CARRIED.