

**REGULAR MONTHLY MEETING  
MINUTES VAN ETEN TOWN BOARD  
FEBRUARY 10, 2022**

RESOLUTIONS THIS MEETING  
BEGIN 20-22 THRU 23-22

REGULAR MONTHLY MEETING OF TOWN OF VAN ETEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:01 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.  
FRED SWAYZE, JR.-COUNCILPERSON  
PENNY FLORA-COUNCILPERSON  
ANDREW LARISON-COUNCILPERSON  
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

BOB EASTWOOD-H'WAY SUPT.  
MARY JO LECLAIRE-ASSESSOR  
DAWN ROSE-TOWN CLERK  
RICH LECLAIRE-CODE ENFORCEMENT  
BONNIE MALLEN- TOWN HISTORIAN-EXC  
HEATHER GABLE- WATER OPERATOR-EXC  
DUSTIN ROSE-CEMETERY CURATOR AND  
DOG CONTROL OFFCR.  
BRENDA QUICK-WATER CLERK  
LEON TUTTLE-TOWN JUSTICE-EXC

OTHERS PRESENT: KAREN FRICK, STACIE MOORE, LLOYD QUICK, JANET SAYRE, SARA JURAN AND CHRIS LUQUETTE.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY LARISON TO ACCEPT THE MEETING MINUTES FOR DECEMBER 2, 2021 PUBLIC HEARING, ORGANIZATIONAL AND REGULAR TOWN BOARD MEETING HELD ON JANUARY 13, 2022 AND SPECIAL WORKSHOP HELD ON JANUARY 27, 2022. ALL AYE. CARRIED

**CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK**

- BROADBAND ASSESSMENT PROGRAM MEETING SCHEDULE.

**REPORTS FROM TOWN OFFICERS:**

-TOWN JUSTICE-NO REPORT

- CHECK FOR \$427.50 PRESENTED TO G. KETURI/TOWN SUPV.

-ASSESSOR-MARY JO LECLAIRE-VERBAL REPORT

- LECLAIRE STATED ALL AGRICULTURE EXEMPTIONS HAVE BEEN MAILED OUT AND SENIOR EXEMPTIONS ARE BEING ENTERED.

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF JANUARY 2022 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$268.28 PRESENTED TO G. KETURI/TOWN SUPV.

-TOWN HISTORIAN-BONNIE MALLEN-NO REPORT

-PARK COMMISSION-NO REPORT

-DOG CONTROL-DUSTIN ROSE-REPORT FILED

-CODE OFFICER-RICH LECLAIRE-VERBAL REPORT

- LECLAIRE ASKED TO APPOINT DEPUTY BUILDING CODE ENFORCEMENT OFFICER, BRANDON DECKER AT \$20.00 AN HOUR.

-BUILDINGS & GROUNDS-HAROLD SHOEMAKER-VERBAL REPORT

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
FEBRUARY 10, 2022**

- SHOEMAKER STATED TOWN NEEDS TO FIND BACKUP (HIGHWAY DEPARTMENT IS WORKING ON SAFETY OF ROADS) TO PLOW TOWN HALL DRIVEWAY AND DRIVEWAY TO WATER WELL HOUSE AND ASKED IF RICH LECLAIRE WOULD BE INTERESTED.
- CF&R FIRE CO-NO REPORT FILED
- RECEIVED CHECK (#1393) FOR \$245.19 FOR FUEL USAGE.
- HIGHWAY SUPERINTENDENT-BOB EASTWOOD-REPORTS FILED
- EASTWOOD PRESENTED QUOTE (SEE FILE) FOR FIVE (5) GARAGE DOOR OPENERS FOR HIGHWAY TRUCKS.
  - EASTWOOD WILL BE INVESTIGATING MORE RADIOS FOR HIGHWAY DEPARTMENT.
  - EASTWOOD IS INVESTIGATING TIRE REMOVAL FOR TOWN.
- TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT
- KETURI ASKED FOR MOMENT OF REMEMBRANCE FOR TOWN RESIDENT, HEATHER DUNBAR. KETURI NOTED MS. DUNBAR'S LOVE OF COMMUNITY, COMPASSION AND HER ATTENDANCE AT ALL TOWN BOARD MEETINGS WAS NEVER WAVERING. SHE WILL BE GREATLY MISSED BY ALL.
  - KETURI RECEIVED FOLLOWING CHECKS:
    - #2536193 FROM QUILL IN AMOUNT OF \$183.42 AS CREDIT.
    - #268196 FROM TOKIO MARINE IN AMOUNT OF \$265.00 FOR WINDSHIELD REPLACEMENT IN HIGHWAY TRUCK.
    - #15945 FROM AUCTIONS INTERNATIONAL IN AMOUNT OF \$43,600 FOR SALE OF 2007 FORD AND 2011 INTERNATIONAL TRUCKS.
    - #2081378 FROM VONTAGE AMERICA FOR \$4.35.
  - KETURI RECEIVED CHEMUNG COUNTY SHERIFF'S OFFICE MONTHLY REPORT (SEE FILE).
  - KETURI RECEIVED COMMITMENT LETTER FROM CHEMUNG COUNTY FOR GIS.
- WATER OPERATOR-HEATHER GABLE-REPORT FILED
- WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF JANUARY 2022 WATER BUDGET REPORT.
- SHOEMAKER REPORTED LARGE LEAK IDENTIFIED AND NOTIFIED AFFECTED CUSTOMERS.
  - SHOEMAKER NOTED WATER DISTRICT WILL BE REPLACING METERS TO CELLULAR IN NEAR FUTURE AND MAY START WITH RENTAL PROPERTIES AND ARPA MONEY MAY BE USED.
- CEMETERY-DUSTIN ROSE-REPORT FILED

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY LARISON TO ACCEPT THE OFFICER'S REPORTS AS PRESENTED. ALL AYE. CARRIED

**AUDIT COMMITTEE-GENERAL-H. SHOEMAKER**

A ACCT: \$18,932.72  
FIRE: \$0

**HIGHWAY/WATER-H. SHOEMAKER**

DA ACCTS: \$40,896.37  
SW (WATER): \$8,850.80

- SHOEMAKER NOTED LARGE PURCHASE IN HIGHWAY WAS SPREADER FOR HIGHWAY PICKUP TRUCK.

**BUDGET ADJUSTMENT**

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
FEBRUARY 10, 2022**

N/A

A MOTION WAS MADE BY LARISON AND SECONDED BY FLORA AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR. AND SHOEMAKER. ALL AYE. CARRIED.

**OLD BUSINESS:**

- KETURI REMINDED CHIEF LANNING ABOUT BURNING BRUSH PILE AT HIGHWAY DEPARTMENT.
- KETURI STATED MR. HAEFELE ON VACATION AND MR. HAEFELE WILL COMPLETE PROPOSAL WHEN HE RETURNS.
- KETURI STATED ARPA PLAN IS DUE TO STATE BY APRIL 30. SWAYZE, JR. NOTED TOWN MAY REQUEST PUBLIC HEARING FOR SPENDING ARPA FUNDS.
  - COMMITTEE UPDATES-
    - STREETLIGHTS-ANDY LARISON
      - LARISON STATED STREET LIGHTS ARE GOOD.
    - SIDEWALKS-FRED SWAYZE, JR./RICH LECLAIRE
      - LECLAIRE STATED TOWN'S LOCAL LAW STATES TOWN'S OPTIONS FOR UNKEMPT SIDEWALKS AND HOPES RESIDENTS ADHERE TO LOCAL LAW FOR SAFETY OF OUR COMMUNITY.
      - SWAYZE, JR. REITERATED LOCAL LAW IS FOR SAFETY.
      - EASTWOOD REMINDED ALL REGARDING AVAILABILITY OF 5 GALLON BUCKET OF SALT/SAND FOR ALL TOWN RESIDENTS AT HIGHWAY GARAGE.
  - WATER DIRECTOR-HAROLD SHOEMAKER

**COMMUNICATION FROM THE AUDIENCE:**

- MS. FRICK ASKED ABOUT SNOW REMOVAL ON SIDEWALK NEAR VIADUCT ON ROUTE 34. EASTWOOD INDICATED IT'S COMPLETE. MS. FRICK ASKED ABOUT JOHN DEERE LAWN TRACTOR FROM FORMER VILLAGE AND SHOEMAKER RESPONDED IT WAS SOLD, AT THAT TIME TOWN DIDN'T THINK IT WAS NEEDED. EASTWOOD IS SPEAKING TO STATE TO ASK ABOUT MOVING GUARD RAILS TO EASE PLOWING OF SNOW NEAR VIADUCT ON ROUTE 34.
- MS. FRICK ASKED FOR MORE QUOTES ON REEVALUATION IF TOWN PROCEEDS FORWARD.
- MS. SAYRE ASKED FOR FLASHING SPEED SIGNS NEAR SCHOOL ZONE TO HELP AID IN SLOWING TRAFFIC DOWN. SHOEMAKER PHONE REPRESENTATIVE FROM SVE SCHOOL TO SEE IF SCHOOL CAN OFFER ANY AID TO HELP SLOW DOWN TRAFFIC, WILL INVESTIGATE. EASTWOOD WILL CONTACT COUNTY TO ASK FOR ASSISTANCE.

**NEW BUSINESS:**

**RESOLUTION 20-22**

RESOLUTION AUTHORIZING REQUEST FOR AMENDMENT OF TOWN LAW SECTION 23 AND PUBLIC OFFICERS LAW SECTION 3 TO PERMIT A PERSON NOT A RESIDENT OF THE TOWN OF VAN ETTEN TO BE ELECTED TO THE OFFICE OF TOWN JUSTICE. WHEREAS, THE TOWN LAW AND THE PUBLIC OFFICERS LAW OF THE STATE

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
FEBRUARY 10, 2022**

OF NEW YORK GENERALLY PRECLUDE AN INDIVIDUAL WHO IS NOT A RESIDENT OF A TOWN FROM BEING ELECTED TO THE OFFICE OF TOWN JUSTICE WITHIN SUCH TOWN; AND WHEREAS, UPON REQUEST OF A TOWN, THE TOWN LAW AND THE PUBLIC OFFICERS LAW MAY BE AMENDED TO PERMIT A PERSON NOT A RESIDENT OF A TOWN TO BE ELECTED TO THE OFFICE OF TOWN JUSTICE WITHIN SUCH TOWN; AND WHEREAS, THE TOWN BOARD OF THE TOWN OF VAN ETTEN, IN ORDER TO INCREASE THE POOL OF QUALIFIED CANDIDATES FOR THE OFFICE OF TOWN JUSTICE, DESIRES TO PROPOSE SPECIAL LEGISLATION AMENDING THE TOWN LAW AND THE PUBLIC OFFICERS LAW TO PERMIT INDIVIDUALS NOT RESIDING IN THE TOWN OF VAN ETTEN TO BE ELECTED TO SERVE AS TOWN JUSTICE OF THE TOWN; NOW, THEREFORE, BE IT RESOLVED, THAT THE TOWN OF VAN ETTEN IS HEREBY AUTHORIZED TO REQUEST THE PASSAGE OF SPECIAL LEGISLATION AMENDING EACH OF SECTION 23 OF THE TOWN LAW AND SECTION 3 OF THE PUBLIC OFFICERS LAW TO PERMIT A PERSON WHO IS NOT A RESIDENT OF THE TOWN TO BE ELECTED TO THE OFFICE OF TOWN JUSTICE OF THE TOWN, PROVIDED THAT SUCH PERSON IS A RESIDENT OF ANOTHER TOWN LOCATED WITHIN THE COUNTY OF CHEMUNG; AND BE IT FURTHER RESOLVED, THAT EACH OF THE TOWN SUPERVISOR AND THE TOWN CLERK BE, AND EACH HEREBY IS, AUTHORIZED TO TAKE SUCH ACTIONS ON BEHALF OF THE TOWN OF VAN ETTEN AS ARE NECESSARY IN FURTHERANCE OF SUCH REQUEST. SPONSOR-SWAYZE, JR. SECONDED-LARISON. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION 21-22**

TOWN BOARD OF VAN ETTEN APPROVED POSTING HIGHWAY VACANCY WITH CDL LICENSE/PERMIT REQUIRED AND RESUMES' AND APPLICATIONS DUE BY MARCH 10, 2022. SPONSOR-KETURI. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION 22-22**

TOWN BOARD OF VAN ETTEN APPOINTED BRANDON DECKER AS DEPUTY BUILDING CODE ENFORCEMENT OFFICER AT \$20 PER HOUR. SPONSOR-SWAYZE, JR. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION 23-22**

TOWN BOARD OF VAN ETTEN APPROVED SENDING COMMITMENT LETTER TO COUNTY EXECUTIVE FOR GIS SUPPORT. SPONSOR-LARISON. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- SHOEMAKER STATED TOWN WOULD LIKE TO PAY OFF SECOND WATER DISTRICT USDA BOND IN AUGUST OR SEPTEMBER 2022.
- SHOEMAKER STATED CROSSWALK BY DANDY IS NOT CLEARED OF SNOW-R. LECLAIRE WILL CONTACT DANDY.
- EASTWOOD ASKED TOWN TO REMOVE TIME CLOCK AT HIGHWAY GARAGE. SWAYZE, JR. ASKED EASTWOOD TO CONTACT TEAMSTER'S FOR WRITTEN AUTHORIZATION BEFORE PROCEEDING.

**REGULAR MONTHLY MEETING  
MINUTES VAN ETEN TOWN BOARD  
FEBRUARY 10, 2022**

- R. LECLAIRE NOTED CREATING PLANNING BOARD.

REGULAR TOWN BOARD WILL BE HELD ON MARCH 10, 2022 AT 7:00 PM.

ADJOURNED AT 8:23 PM MOTION BY SWAYZE, JR. SECONDED BY LARISON. ALL AYE. CARRIED.