

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
AUGUST 12, 2021**

RESOLUTIONS THIS MEETING  
BEGIN **59-21** THRU **62-21**

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:07 PM.

**ROLL CALL OF TOWN BOARD**

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.  
FRED SWAYZE, JR.-COUNCILPERSON-EXC  
PENNY FLORA-COUNCILPERSON  
ANDREW LARISON-COUNCILPERSON-EXC  
GEORGE KETURI-SUPERVISOR

**TOWN OFFICERS**

TIM GRIPPO-H'WAY SUPT.  
MARY JO LECLAIRE-ASSESSOR  
DAWN ROSE-TOWN CLERK  
RICH LECLAIRE-CODE ENFORCEMENT  
BONNIE MALLEN- TOWN HISTORIAN  
HEATHER GABLE- WATER OPERATOR-EXC  
DUSTIN ROSE-CEMETERY CURATOR AND  
DOG CONTROL OFFCR.

OTHERS PRESENT: BRIAN HYLAND, ROBERT EASTWOOD SR., JANET SAYRE, RON SPRINGER, AND HEATHER DUNBAR.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY SWAYZE, JR. TO ACCEPT THE REGULAR TOWN BOARD MEETING MINUTES HELD ON JULY 8, 2021 AND SPECIAL TOWN BOARD WORKSHOP HELD ON JUNE 24, 2021. ALL AYE. CARRIED

**CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK**

- PROTECT OUR COMMUNITY FROM FOSSIL FUEL EMAIL FROM MS. MARY THORPE (SEE FILE).
- CHEMUNG COUNTY LIBRARY INSTALLING NEW WIFI CABLES IN VAN ETTEN LIBRARY.

**REPORTS FROM TOWN OFFICERS:**

-TOWN JUSTICE-HEATHER GABLE-REPORT FILED

-ASSESSOR-MARY JO LECLAIRE-VERBAL REPORT

- HOPES TO BE MEDICALLY RELEASED AFTER SEPTEMBER 13 DOCTORS VISIT.

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF JULY 2021 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$287.52 PRESENTED TO G. KETURI/TOWN SUPV.

-TOWN HISTORIAN-BONNIE MALLEN-REPORT FILED

-PARK COMMISSION-NO REPORT

-DOG CONTROL-DUSTIN ROSE-REPORT FILED

-CODE OFFICER-RICH LECLAIRE-VERBAL REPORT

- LECLAIRE STATED DEMOLITION OF HOUSE AT 6 E. PLEASANT STREET HAS BEEN COMPLETED.
- LECLAIRE IS WORKING ON RENUMBERING FEW RESIDENTS ON VENNEL ROAD PER STATE DEPARTMENT OF HOMELAND SECURITY & EMERGENCY SERVICES REQUESTING COUNTIES TO RECTIFY ADDRESS INCONSISTENCIES (SEE FILE). LECLAIRE WILL BE SENDING LETTERS SOON.
- LECLAIRE NOTED GRANTS AVAILABLE FOR QUALIFIED RESIDENTS FOR HOME REPAIR. LECLAIRE POSTED ON TOWN HALL BULLETIN BOARD WITH MORE INFORMATION.

-BUILDINGS & GROUNDS-HAROLD SHOEMAKER-VERBAL REPORT

- SHOEMAKER STATED ALL IS GOING WELL.

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-CF&R FIRE CO-REPORT FILED

- KETURI READ LAST PAGE OF CHIEF LANNING'S REPORT (SEE FILE).
- RECEIVED CHECK #1364 FOR \$191.60 FOR 1<sup>ST</sup> QUARTER FUEL USAGE AND CHECK #1375 IN AMOUNT OF \$254.70 FOR 2<sup>ND</sup> QUARTER FUEL USAGE.

-HIGHWAY SUPERINTENDENT-TIM GRIPPO-REPORTS FILED

- GRIPPO INDICATED F550 HAS RETURNED AND WORKING FOR NOW.

-TOWN SUPERVISOR-GEORGE KETURI-NO REPORT

- CHECKS FROM SALE OF 3 PARCELS RECEIVED;
  - RICHARD LECLAIRE CHECK #2336 IN AMOUNT OF \$1,089 (CASHIER'S CHECK IN AMOUNT OF \$121 FOR BID) FOR 45.18-2-47.
  - CAROL CHUREY CHECK #1020 IN AMOUNT OF \$11,700 (CASHIER'S CHECK IN AMOUNT OF \$1,300 FOR BID) FOR 45.17-2-4.21
  - CHRISTY EGER CHECK #3005 IN AMOUNT OF \$7,650 (CASHIER'S CHECK IN AMOUNT OF \$850 FOR BID) FOR 45.18-2-47
- CHEMUNG COUNTY LEGISLATURE \$3,000 COMMUNITY DEVELOPMENT FUND GRANT ACKNOWLEDGEMENT SIGNED (CHEMICAL CART SHED).
- KETURI PASSED OUT BUDGET REQUEST FORMS.

-WATER OPERATOR-HEATHER GABLE-REPORT FILED

-WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF JULY 2021 WATER BUDGET REPORT.

- WATER TANK INSPECTION WENT WELL-INSPECTION NEEDED EVERY 7 YEARS.

-CEMETERY-DUSTIN ROSE-REPORT FILED

- ROSE NOTED NEW GATE IS NEEDED.

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY FLORA TO ACCEPT THE OFFICER'S REPORTS AS PRESENTED. ALL AYE. CARRIED

**AUDIT COMMITTEE-GENERAL-H. SHOEMAKER**

A ACCT: \$13,667.12

FIRE:

**HIGHWAY/WATER-H. SHOEMAKER**

DA ACCTS: \$92,945.32

SW (WATER): \$8,500.54

SHOEMAKER STATED \$81,000 OF HIGHWAY AMOUNT IS BOND FOR NEW 2021 TRUCK)

**BUDGET ADJUSTMENT**

**RESOLUTION #59-21**

TOWN BOARD OF VAN ETTEN AUTHORIZES TRANSFER OF \$80,000 FROM GENERAL ACCOUNT TO DA5130.4 (BOND AMOUNT FOR 2021 RAM 5500 TRUCK RESOLUTION 58-21). SPONSOR-SHOEMAKER. SECONDED-KETURI. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR.-EXC, LARISON AND KETURI. ALL AYE. CARRIED

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A MOTION WAS MADE BY FLORA AND SECONDED BY LARISON AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SHOEMAKER. ALL AYE. CARRIED.

**OLD BUSINESS:**

- SHOEMAKER UPDATED GRANT PROGRESS; EMAILED SENATOR O'MARA'S OFFICE AGAIN TO INFORM THEM TOWN HAS STILL NOT RECEIVED ANY MONEY.
- SHOEMAKER INFORMED BOARD HE CONTACTED RENKO TREE SERVICE AND THEY WILL INVOICE TOWN WHEN ALL TREE REMOVAL HAS BEEN COMPLETED. SHOEMAKER OR GRIPPO WILL CONTACT RENKO NEXT WEEK FOR UPDATE.
- SHOEMAKER NOTED MR. AMMACK INFORMED HIM CHEMICAL CART WILL BE RETURNED TO HIGHWAY DEPARTMENT ON AUGUST 14.
- SHOEMAKER NOTED LED SIGN DIGGING FOR ELECTRIC WILL START NEXT WEEK AND KETURI WILL CONTACT DICK WESTBROOK FOR INSTALLING ELECTRIC.
  - COMMITTEE UPDATES-
    - STREETLIGHTS-ANDY LARISON
    - SIDEWALKS-FRED SWAYZE, JR.-EXC/RICH LECLAIRE
      - LECLAIRE NOTED HE'S MAKING ARRANGEMENTS FOR REPAIR OF FRONT SIDEWALK AT TOWN HALL.
      - SHOEMAKER HANDED OUT PICTURES (SEE FILE) SHOWING CONDITION OF SIDEWALKS ON WAVERLY STREET; TOWN NEEDS SIDEWALK REPAIR/REPLACEMENT PLAN AND SIDEWALK INVENTORY.
  - WATER DIRECTOR-HAROLD SHOEMAKER

**COMMUNICATION FROM THE AUDIENCE:**

MR. HYLAND NOTED COUNTY OFFICES WILL REINSTATE FACE MASK COVERINGS. MR. HYLAND NOTED FIRST ARENA IN NEED OF REPAIR COSTING APPROXIMATELY \$6.8 MILLION. SHOEMAKER INFORMED MR. HYLAND OF CONVERSATION SHOEMAKER HAS WITH COUNTY EXECUTIVE MOSS REGARDING REPAIR OF CF&R PARKING LOT. MR. MOSS ASKED FOR QUOTES TO BE EMAILED TO HIM AND MR. MOSS WILL INQUIRE ABOUT FUNDING AVAILABILITY.

MS. SAYRE ASKED FOR UPDATE ON REPAIR AND COMPLETING OF FRONT STREET. SHOEMAKER INDICATED IT WILL BE SLURRY SEALED SOON ALONG WITH RUMSEY LANE, LEWIS AND CLARK STREET, RESPECTIVELY. MS. SAYRE INFORMED TOWN BOARD OF LARGE POPULATION OF FERAL CATS AND KETURI INDICATED TOWN DOESN'T HAVE MEANS TO ASSIST.

MR. SPRINGER ASKED IF ROBERTSON ROAD SEASONAL AREA COULD BE OPENED BACK UP FOR HIS NEW BUILD. GRIPPO WILL ATTEMPT TO OPEN IT UP.

MS. DUNBAR NOTED BUSHES NEAR HER HOME (ON LANGFORD CREEK SIDE) MAY HAVE BEEN SPRAYED WITH CHEMICALS. BOARD INFORMED HER SHE WOULD NEED TO CONTACT COUNTY.

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**NEW BUSINESS:**

**RESOLUTION #60-21**

TOWN BOARD OF VAN ETTEN AUTHORIZES TOWN CLERK TO ADVERTISE IN STAR GAZETTE, RANDOM HARVEST AND MORNING TIMES FOR VACANCY IN HIGHWAY DEPARTMENT. SPONSOR-KETURI. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR.-EXC, LARISON-EXC AND KETURI. ALL AYE. CARRIED

**RESOLUTION #61-21**

TOWN BOARD OF VAN ETTEN DECLARES FORD F550 AND 2008 FORD F150 (BLUE WATER/BUILDINGS/DOG) AS SURPLUS AND AUTHORIZE LISTING FOR SALE. SPONSOR-FLORA. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR.-EXC, LARISON-EXC AND KETURI. ALL AYE. CARRIED

- SHOEMAKER INDICATED HE'S RECEIVED THREE (3) COMPLAINTS FROM FRANK'S DISPOSAL ABOUT RESIDENTS' GARBAGE; WAVERLY STREET RESIDENT HAS TOO MANY BAGS, MAIN STREET HAS BAGS OF KITTY LITTER AND TOO HEAVY AND WORD OF FAITH HAS BRUSH (NOT ACCEPTABLE). SHOEMAKER HAS REMEDIED AND ASKED IF ANY BOARD MEMBERS WERE INTERESTED IN AIDING IN FUTURE GARBAGE ISSUES.
- FLORA WILL REACH OUT TO MS. KAREN FRICK ABOUT STATUS OF NEIGHBORHOOD WATCH PROGRAM.
- SHOEMAKER NOTED TOTAL ASSESSED TOWN VALUE IS 84% AND HE WOULD LIKE TO DISCUSS HAVING TOWN REVALUATION. SHOEMAKER WILL CONTACT MR. MIKE MAXWELL (CONDUCTING TOWN OF SPENCER'S RECENT REVALUATION). SHOEMAKER INDICATED FROM 2019 TO 2021 SHARE OF COUNTY TAXES INCREASED \$50,000 AND VAN ETTEN WILL PAY MORE IN SCHOOL TAXES THAN SPENCER (SPENCER'S TOTAL ASSESSED TOWN VALUE IS 100%). LECLAIRE ASKED FOR ALL TOWN BOARD MEMBER SUPPORT IF REVALUATION IS IMPLEMENTED.
- MARY JO LECLAIRE REMINDED BOARD SHE WILL BE RETIRING IN JULY 2022. CATHY LECLAIRE HAS EXPRESSED INTEREST IN TOWN ASSESSOR ROLE AND WILL START TRAINING. KETURI INDICATED GOOD IDEA AND WE WILL BE ADVERTISING FOR POSITION SHORTLY.
- SHOEMAKER INFORMED BOARD CETC (CITIZENS EMPOWERMENT TAX CREDIT) FUNDING WAS RECEIVED LAST YEAR HOWEVER, ONLY EIGHTY PERCENT (80%) OF TOTAL RECEIVED LAST YEAR AND ANOTHER FIFTEEN PERCENT (15%) RECEIVED IN MARCH 2021. SHOEMAKER WAS NOTIFIED TOWN

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WILL BE RECEIVING ONLY 95% OF 2021 CETC MONIES AND TWENTY PERCENT (20%) LOST LAST YEAR CAN BE CONSIDERED COVID LOST REVENUE.

- SHOEMAKER RECOMMENDED WATER DISTRICT PAYING OFF ONE (1) USDA BOND AT APPROXIMATELY \$80,000. SHOEMAKER FEELS AMOUNT WILL NOT AFFECT RESERVES AND WILL AID IN GETTING BONDS PAID EARLY.

**RESOLUTION #62-21**

TOWN BOARD OF VAN ETTEN AUTHORIZES PAYING OFF VAN ETTEN WATER DISTRICT USDA LOAN 91-01 IN AMOUNT OF \$81,439.25 AS OF AUGUST 31, 2021. SPONSOR-FLORA. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR.-EXC, LARISON-EXC AND KETURI. ALL AYE. CARRIED

AT 8:10 PM A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY LARISON AND CARRIED TO ENTER INTO EXECUTION SESSION. ALL AYE. CARRIED

AT 8:24 PM A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY KETURI AND CARRIED TO RECONVENE. ALL AYE. CARRIED.

- KETURI NOTED PERSONNEL WAS DISCUSSED IN EXECUTIVE SESSION.

REGULAR TOWN BOARD MEETING WILL BE HELD ON SEPTEMBER 9, 2021 AT 7:00 PM.  
ADJOURNED AT 8:22 PM MOTION BY LARISON. SECONDED BY FLORA. ALL AYE. CARRIED.