

**REGULAR MONTHLY MEETING  
MINUTES VAN ETTEN TOWN BOARD  
APRIL 13, 2023**

RESOLUTIONS THIS MEETING  
BEGIN **29-23** THRU **38-23**

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:00 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.  
FRED SWAYZE, JR.-COUNCILPERSON  
PENNY FLORA-COUNCILPERSON-EXC  
ANDREW LARISON-COUNCILPERSON  
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

BOB EASTWOOD-H'WAY SUPT.  
SALLY WHITSON-ASSESSOR-EXC  
DAWN ROSE-TOWN CLERK  
RICH LECLAIRE-CODE ENF  
BONNIE MALLEN- TOWN HISTORIAN-EXC  
HEATHER GABLE- WATER OPERATOR-EXC  
DUSTIN ROSE-CEMETERY CURATOR AND  
DOG CONTROL OFFCR.-EXC  
BRENDA QUICK-WATER CLERK  
LEON TUTTLE-TOWN JUSTICE-EXC

OTHERS PRESENT: CATHY LECLAIRE, JOE DONOVAN, LLOYD QUICK, STACIE MOORE, CAROL DANIELS, LAVERNE DANIELS, LEE HAEFELE, DAVID SCOVRONICK, GEORGE LAMPILA, ERIKA BROWN, MIKE HUDAK AND JANET SAYRE.

A MOTION WAS MADE BY LARISON AND SECONDED BY SHOEMAKER TO ACCEPT THE MEETING MINUTES FOR REGULAR TOWN BOARD MEETING HELD ON MARCH 9, 2023. ALL AYE. CARRIED

**CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK**

- CHEMUNG COUNTY FARM BUREAU LETTER.

**REPORTS FROM TOWN OFFICERS:**

-TOWN JUSTICE-NO REPORT

- CHECK FOR \$734. PRESENTED TO G. KETURI/TOWN SUPV.

-ASSESSOR-SALLY WHITSON-REPORT FILED

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF MARCH 2023 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$275.22 PRESENTED TO G. KETURI/TOWN SUPERVISOR.

-TOWN HISTORIAN-BONNIE MALLEN-NO REPORT FILED

-PARK COMMISSION-VERBAL REPORT-HAROLD SHOEMAKER

- RECEIVED QUOTE FROM PLEASANT VALLEY ELECTRIC FOR POWER UPGRADE IN BANFIELD PARK FOR \$1,885; TOWN WILL PROCEED WITH UPGRADE.
- RECEIVED QUOTE FROM S&A GENERAL CONTRACTING FOR REPAIR OF UNEVEN GROUND IN BANFIELD PARK FOR \$1,200; TOWN WILL PROCEED WITH REPAIR.
- TOWN WOULD LIKE TO INSTALL FOUR (4) NEW PICNIC TABLES IN BANFIELD PARK.

-DOG CONTROL-DUSTIN ROSE-REPORT FILED

- NYS AGRICULTURE AND MARKETS DOG CONTROL INSPECTION REPORTS ARE ON FILE FROM MARCH 16, 2023.

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**-CODE OFFICER-RICH LECLAIRE-VERBAL REPORT**

- LECLAIRE INDICATED RESIDENTIAL SOLAR NEEDS TO BE ADOPTED AS MANDATED BY NEW YORK STATE.
- LECLAIRE STATED HE WOULD LIKE TO REQUEST MORATORIUM ON COMMERCIAL SOLAR TO ENSURE PROPER REGULATIONS ARE IN PLACE.

**-BUILDINGS & GROUNDS-HAROLD SHOEMAKER-NO REPORT**

**-CF&R FIRE CO-NO REPORT FILED**

**-HIGHWAY SUPERINTENDENT-BOB EASTWOOD-REPORT FILED**

- EASTWOOD STATED ROAD WORK HAS BEGUN.
- PURCHASED 3 POINT HITCH RAKE FOR TRACTOR, \$3,500 FROM BRADCO.

**-TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT**

- KETURI RECEIVED:
  - CHECK #9494 FROM HAROLD SHOEMAKER FOR REPAYMENT OF RETURNED WATER METERS.
- CHEMUNG COUNTY SHERIFF’S REPORT.
- CHEMUNG COUNTY SALES TAX UPDATE (SEE LETTER ON FILE).

**-WATER OPERATOR-HEATHER GABLE-REPORT FILED**

**-WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF MARCH 2023 WATER BUDGET REPORT.**

- SHOEMAKER REPORTED SUBMERSIBLE PUMP IN WELL 2 NOT WORKING FOR LAST TWO (2) WEEKS, MOODY’S WILL INSTALL OUR REPLACEMENT PUMP NEXT WEEK.
- SHOEMAKER REPORTED NEW ESERIES WATER METERS WILL BE PURCHASED (APPROXIMATELY \$300 EACH) TO REPLACE OUTDATED WATER METERS.

**-CEMETERY-DUSTIN ROSE-REPORT FILED**

- ROSE PRESENTED PICTURES OF VAULT IN CEMETERY; EXTENSIVE LEAKING FOR YEARS AND CAN NOT BE USED. TOWN BOARD WILL DECIDE HOW TO PROCEED.

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY LARISON TO ACCEPT THE OFFICER’S REPORTS AS PRESENTED. ALL AYE. CARRIED

ERIKA BROWN AND MIKE HUDAK FROM VILLAGE OF SPENCER STATED PANTHER PAK PROGRAM NEEDS SUPPORT. ASKING FOR \$2,000 NEXT YEAR AND KETURI STATED TOWN CAN PAY \$800 TOWARDS LAST YEAR.

**AUDIT COMMITTEE-GENERAL-H. SHOEMAKER**

A ACCT: \$13,662.50  
FIRE: \$

**HIGHWAY/WATER-H. SHOEMAKER**

DA ACCTS: \$38,065.97  
FX (WATER): \$526.26

**BUDGET ADJUSTMENT**

**RESOLUTION 29-23**

TOWN BOARD OF VAN ETTEN AUTHORIZES TRANSFER OF \$18,000 FROM FX8310.21 TO FX8320.4.

SPONSOR-KETURI. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

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A MOTION WAS MADE BY LARISON AND SECONDED BY FLORA AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR., AND SHOEMAKER. ALL AYE. CARRIED.

**OLD BUSINESS:**

- SHOEMAKER STATED TOWN COMPLETED APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FOR EXTENDING BROADBAND IN VAN ETTEN. SHOEMAKER REITERATED TOWN SHARE WILL BE APPROXIMATELY \$160,000. MR. HAEFELE WILL START INSTALLING POLES. SHOEMAKER STATED TOWN HAS FORWARDED SEVERAL LETTERS OF SUPPORT FOR BROADBAND FROM SCHOOL EMPLOYEES/STUDENTS AND BUSINESSES.
- STREETLIGHTS-ANDY LARISON-LARISON WILL EMAIL NYSEG FOR NEW LIGHT ON ALDERMAN LANE AND DEAD TREES NEAR POWER LINES ON FRONT STREET.
- SHOEMAKER STATED COMMUNITY WATCH MEETING WAS SUCCESSFUL.
- SHOEMAKER PRESENTED QUOTE FROM TELEDAIR (SEE FILE) FOR SECURITY CAMERAS AT WELL HOUSE ON MAIN STREET AND BOOSTER PUMP ON SOUTH HILL; WATER TANK AREA HAS NO POWER FOR CAMERA.
- SHOEMAKER STILL HAS HAD NO RESPONSE FROM COUNTY REGARDING ANIMAL CONTROL SERVICES. MR. JOE DONOVAN WILL INVESTIGATE.
- MR. JOE DONOVAN HAS ASKED TOWN TO COMPLETE GRANT APPLICATION FOR CASELLA GROWTH FOR NEW PICNIC TABLES AND TRASH RECEPTACLES IN BANFIELD SQUARE.

**COMMUNICATION FROM THE AUDIENCE:**

- MR. DAVID SCONOVICK LIVES ON DECKER HILL ROAD AND ASKED FOR TIMEFRAME ON BROADBAND.
- MS. JANET SAYRE INQUIRED ABOUT TREE STUMPS ON FRONT STREET-SCHEDULED TO COMPLETE SOON.
- MR. LAVERNE DANIELS INQUIRED ABOUT INSTALLING VETERANS "HONOR ROLL" IN BANFIELD PARK.

**NEW BUSINESS:**

**RESOLUTION 30-23**

TOWN BOARD OF VAN ETTEN REVIEWED JUSTICE LEON TUTTLE'S 2022 COURT FILES. SPONSOR-LARISON. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- LECLAIRE DISCUSSED ISSUE WITH EMERGENCY SERVICE RESPONSES TO CALLS IN CREEKVIEW MOBILE HOME PARK ON MURRAY STREET. LECLAIRE SUGGESTED APPOINTING STREET NAME FOR MOBILE HOME DRIVEWAY. OWNER OF MOBILE HOME AGREED TO "CREEKVIEW LANE" AND OWNERS ARE AWARE TOWN WILL NOT BE RESPONSIBLE FOR MAINTENANCE OF DRIVEWAY.

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A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY KETURI TO WRITE LETTER TO CHRIS PASTO AND CHRIS KING REITERATING TOWN WILL NOT BE RESPONSIBLE FOR MAINTENANCE OF CREEKVIEW LANE. ALL AYE

- ANNUAL SPRING ROAD TOUR WILL COMMENCE ON SATURDAY, MAY 6 AT 9:00AM AND WILL BE LEAVING FROM TOWN HALL.

**RESOLUTION 31-23**

TOWN BOARD OF VAN ETTEN APPOINTS DAWN ROSE AS COURT CLERK EFFECTIVE MAY 1, 2023 PER JUDGE LEON TUTTLE'S RECOMMENDATION. SPONSOR-SHOEMAKER. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- SWAYZE, JR. NOTED NEW YORK STATE ASSOCIATION OF TOWNS AND 6<sup>TH</sup> JUDICIAL DISTRICT JUDGE, JOSH SHAPIRO STATED NO NEED TO ADVERTISE FOR COURT CLERK.
- KETURI STATED FERRELL GAS WILL NO LONGER SUPPLY TOWN WITH PROPANE; NEW PROVIDER IS FLYNN.

KETURI OPENED BIDS FOR MOWING OF MT. HOPE AND CANFIELD CEMETERIES:

SCENIC LANDSCAPING	\$11,100
YARD WOLVES	\$23,022

**RESOLUTION 33-23**

TOWN BOARD OF VAN ETTEN ACCEPTS SCENIC LANDSCAPING BID OF \$11,100 FOR 2023 MOWING OF MT. HOPE AND CANFIELD CEMETERY (SEE FILE). SPONSOR-KETURI. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

KETURI OPENED ONLY BID RECEIVED FOR SIDEWALK REPAIR/ADDITIONS:

MAYO AND SONS	\$12,345
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**RESOLUTION 32-23**

TOWN BOARD OF VAN ETTEN ACCEPTS MAYO AND SONS BID OF \$12,345 FOR 2023 REPAIRS AND ADDITIONS OF SIDEWALKS (SEE FILE). SPONSOR-LARISON. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

KETURI OPENED BIDS RECEIVED FOR 2023 HIGHWAY MATERIALS FROM; DALRYMPLE, AUSTIN, ANGELO'S AND H.L. ROBINSON (ALL BIDS ON FILE).

**RESOLUTION 34-23**

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TOWN BOARD OF VAN ETTEN ACCEPTS ALL 2023 HIGHWAY MATERIAL BIDS WITH NON-COLLUSION. SPONSOR-KETURI. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- SWAYZE, JR. STATED LOCAL LAW 1 OF 2023 FOR CANNABIS DISPENSARY NEEDS TO BE REVIEWED FURTHER AND CONTACT OUR ATTORNEY.

**RESOLUTION 35-23**

TOWN BOARD OF VAN ETTEN AUTHORIZES ADVERTISING FOR PUBLIC HEARING ON MAY 11, 2023 AT 7:00PM FOR LOCAL LAW 1 OF 2023. SPONSOR-SWAYZE, JR. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION 36-23**

TOWN BOARD OF VAN ETTEN AUTHORIZES PLEASANT VALLEY ELECTRIC TO COMPLETE ELECTRIC UPGRADE IN BANFIELD SQUARE IN AMOUNT OF \$1,885. SPONSOR-KETURI. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

SHOEMAKER STATED NEED FOR COMMUNITY TO AID IN COMMUNITY WATCH INITIATIVE. TOWN BOARD WILL WORK WITH LAW AUTHORITIES AS MUCH AS POSSIBLE. FLORA WOULD LIKE MORE MEETINGS AND INVITE REPRESENTATIVES FROM SULLIVANVILLE TO ATTEND.

A MOTION WAS MADE BY KETURI AND SECONDED BY SHOEMAKER TO ENTER INTO EXECUTIVE SESSION AT 9:00 PM TO INCLUDE BOB EASTWOOD. ALL AYE. CARRIED

A MOTION WAS MADE BY LARISON AND SECONDED BY SHOEMAKER TO ADJOURN FROM EXECUTIVE SESSION AT 9:15 PM. ALL AYE. CARRIED

- KETURI NOTED PERSONNEL ISSUES WERE DISCUSSED DURING EXECUTIVE SESSION.

**RESOLUTION 37-23**

TOWN BOARD OF VAN ETTEN APPROVES BID FROM S&A CONTRACTING TO COMPLETE REPAIR AT BANFIELD SQUARE IN AMOUNT OF \$1,200. SPONSOR-FLORA. SECONDED-LARISON. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION 38-23**

TOWN BOARD OF VAN ETTEN AUTHORIZES PURCHASING 50 NEW ESERIES WATER METERS AND 50 NEW CELLULAR TRANSMITTER FOR WATER DISTRICT. SPONSOR-SHOEMAKER. SECONDED-KETURI. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

REGULAR TOWN BOARD WILL BE HELD ON MAY 11, 2023 AT 7:00 PM.

ADJOURNED AT 9:15 PM MOTION BY LARISON. SECONDED BY FLORA. ALL AYE. CARRIED.

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