

**REGULAR MONTHLY MEETING  
MINUTES VAN ETEN TOWN BOARD  
APRIL 14, 2022**

RESOLUTIONS THIS MEETING  
BEGIN **27-22** THRU **33-22**

REGULAR MONTHLY MEETING OF TOWN OF VAN ETEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:00 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.  
FRED SWAYZE, JR.-COUNCILPERSON  
PENNY FLORA-COUNCILPERSON-EXC  
ANDREW LARISON-COUNCILPERSON  
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

BOB EASTWOOD-H'WAY SUPT.-EXC  
MARY JO LECLAIRE-ASSESSOR  
DAWN ROSE-TOWN CLERK  
RICH LECLAIRE-CODE ENF  
BONNIE MALLEN- TOWN HISTORIAN-EXC  
HEATHER GABLE- WATER OPERATOR-EXC  
DUSTIN ROSE-CEMETERY CURATOR AND  
DOG CONTROL OFFCR.-EXC  
BRENDA QUICK-WATER CLERK  
LEON TUTTLE-TOWN JUSTICE-EXC

OTHERS PRESENT: LLOYD QUICK, JANET SAYRE, GARY VERGASON, CATHY LECLAIRE, SALLY WHITSON, AND CHRIS WHITSON.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY LARISON TO ACCEPT THE MEETING MINUTES FOR REGULAR TOWN BOARD MEETING HELD ON MARCH 10, 2022. ALL AYE. CARRIED

**CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK**

- N/A

**COMMUNICATION FROM THE AUDIENCE:**

- MR. GARY VERGASON REPRESENTED SPENCER VAN ETEN ALUMNI ASSOCIATION AND INFORMED ALL ABOUT UPCOMING PANTHER PAK 5K RACE HAPPENING ON AUGUST 6, 2022 (SEE FILE FOR FLYER). MR. VERGASON STATED ONE HUNDRED (100) RACERS ARE EXPECTED AT THIS EVENT AND VERGASON TECHNOLOGY WILL BE HOSTING. RACE MAP INCLUDES, MAIN, MURRAY AND WAVERLY STREETS AND MR. VERGASON HAS ASKED FOR TRAFFIC ASSISTANCE. MR. VERGASON SUGGESTED COMMUNITY FIRE AND RESCUE FOR CHICKEN BARBEQUE, INFLATABLE ACTIVITIES AT BANFIELD SQUARE AND VENDORS. MR. VERGASON WILL BE CONTACTING LOCAL BUSINESSES FOR DONATIONS.
- MR. VERGASON DISCUSSED NEEDING ASSISTANCE IN CONSTRUCTING FILLING LANE FOR FIRE TRUCKS NEAR FIRE HYDRANT AT VERGASON TECHNOLOGY (SEE FILE FOR PHOTO). TOWN BOARD WILL INVESTIGATE AND MAKE ADJUSTMENTS ACCORDINGLY.

**REPORTS FROM TOWN OFFICERS:**

-TOWN JUSTICE-NO REPORT

- CHECK FOR \$1,973 PRESENTED TO G. KETURI/TOWN SUPV.
- CHECK FOR \$343 PRESENTED TO G. KETURI/TOWN SUPV. FROM JUDGE GALBREATH.

-ASSESSOR-MARY JO LECLAIRE-VERBAL REPORT

- LECLAIRE WELCOMED MS. SALLY WHITSON.

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF MARCH 2022 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

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- CHECK FOR \$725.34 PRESENTED TO G. KETURI/TOWN SUPV.
- TOWN HISTORIAN-BONNIE MALLEN-NO REPORT
- PARK COMMISSION-NO REPORT
- DOG CONTROL-DUSTIN ROSE-REPORT FILED
  - NYS AG & MARKETS APPROVED INSPECTION REPORT (SEE FILE).
- CODE OFFICER-RICH LECLAIRE-VERBAL REPORT
  - LECLAIRE IS STILL WORKING ON CORRECTION OF BUILDING PERMITS FROM PREVIOUS BUILDING CODE ENFORCEMENT OFFICER FOR ALBANY AND HAS HANDED OUT SEVERAL FLYERS FOR MAY 7 DUMPSTER DAY TO VAN ETTEN RESIDENTS.
- BUILDINGS & GROUNDS-HAROLD SHOEMAKER-VERBAL REPORT
  - SHOEMAKER RECEIVED QUOTE FROM SCENIC LANDSCAPE TO REPAIR GRASS AREA OF BANFIELD SQUARE WITH LEVELING, TOPSOIL AND RESEEDING AT \$1,550 AND WOULD LIKE TO PROCEED WITH REPAIR.
  - SHOEMAKER NOTED DOG SHED REVISIONS ARE IN PROCESS AND CHEMUNG COUNTY CASELLA COMMUNITY GRANT WAS APPROVED FOR \$2,390 AND SALT SHED ELECTRIC ADDITION APPLICATION HAS BEEN SUBMITTED.
- CF&R FIRE CO-NO REPORT
- HIGHWAY SUPERINTENDENT-BOB EASTWOOD-REPORTS FILED-PRESENTED BY SWAYZE, JR.
  - EASTWOOD PRESENTED BOARD WITH QUOTES FOR GUARD RAILS ON BARNES AND COOPER HILL ROAD, ROBERTSON AND VENNEL AND HUGG HOLLOW ROADS IN AMOUNT OF \$39,418.75 AND FEELS COOPER AND BARNES ARE PRIORITY.
  - EASTWOOD WOULD LIKE TO OFFER AREA FOR "BRUSH DISPOSAL" AT TOWN HIGHWAY FOR VAN ETTEN RESIDENTS. EASTWOOD WOULD MANAGE BRUSH DISPOSAL AREA AND KEEP IT PRESENTABLE AND OBTAINABLE FOR RESIDENTS. BOARD WILL DISCUSS FURTHER.
- TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT
  - KETURI STATED ARPA FUNDING REPORT HAS BEEN COMPLETED.
  - CHEMUNG COUNTY SHERIFF MONTHLY REPORT PRESENTED (SEE FILE).
  - KETURI RECEIVED FOLLOWING CHECKS:
    - #1405 FROM CF&R FOR 1<sup>ST</sup> QUARTER FUEL IN AMOUNT OF \$204.80
    - #08666939 FROM NYS IN AMOUNT OF \$95.41 FROM OFFICE OF TEMP. DIS.
    - #55195443 FROM NYSIF IN AMOUNT OF \$7,021.47 FOR DIVIDEND
    - #2544962 FROM QUILL IN AMOUNT OF \$279.96 FOR CREDIT
- WATER OPERATOR-HEATHER GABLE-REPORT FILED
- WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF MARCH 2022 WATER BUDGET REPORT.
  - SHOEMAKER REPORTED ANNUAL WATER QUALITY REPORT HAS BEEN COMPLETED AND MAILED TO ALL WATER DISTRICT USERS, POSTED ON TOWN HALL BOARD AND AWQR CERTIFICATION FORM SUBMITTED TO CHEMUNG COUNTY HEALTH DEPARTMENT.
  - SHOEMAKER STATED DEPARTMENT OF HEALTH HAS ASKED FOR BACKFLOW TESTING TO BE COMPLETED FOR WATER DISTRICT AND SHOEMAKER IS INVESTIGATING.
- CEMETERY-DUSTIN ROSE-REPORT FILED

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

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A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY LARISON TO ACCEPT THE OFFICER'S REPORTS AS PRESENTED. ALL AYE. CARRIED

**AUDIT COMMITTEE-GENERAL-H. SHOEMAKER**

A ACCT: \$43,539.92  
FIRE: \$0

**HIGHWAY/WATER-H. SHOEMAKER**

DA ACCTS: \$39,459.84  
SW (WATER): \$1,266.59

- SWAYZE, JR. NOTED LARGE AMOUNT FOR MARCH 2022 IN GENERAL WAS TOWN INSURANCE
- SHOEMAKER NOTED LARGE AMOUNT FOR MARCH 2002 IN HIGHWAY WAS BOND PAYMENT

**BUDGET ADJUSTMENT**

N/A

A MOTION WAS MADE BY KETURI AND SECONDED BY LARISON AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR. AND SHOEMAKER. ALL AYE. CARRIED.

**OLD BUSINESS:**

- SHOEMAKER AND LECLAIRE HAVE BEEN WORKING ON ASSISTING WITH TRAFFIC CONTROL NEAR ELEMENTARY SCHOOL. LECLAIRE NOTED PARKING ON MURRAY STREET HAS BEEN BIG CONCERN FOR HOMEOWNERS. LECLAIRE STATED SCHOOL IS CONSIDERING CHANGING TIMES OF PICK UP AND DROP OFFS (NEXT SCHOOL YEAR) FOR DIFFERENT GRADES TO REDUCE AMOUNT OF TRAFFIC.
- SHOEMAKER DISPERSED DEPUTY CHEMUNG COUNTY EXECUTIVE DAVE SHEEN'S EMAIL (SEE FILE) REGARDING BROADBAND AND VAN ETTEN IS ELIGIBLE AND TOWN BOARD WILL CONTINUE INVESTIGATING.
- SHOEMAKER STATED NO RAMS MEETING.
  - COMMITTEE UPDATES-
    - STREETLIGHTS-ANDY LARISON
      - LARISON STATED STREET LIGHTS ARE GOOD.
    - SIDEWALKS-FRED SWAYZE, JR./RICH LECLAIRE
      - SHOEMAKER STATED TOWN NEEDS SIDEWALK INVENTORY AND TOWN CAN UTILIZE CHIPS AND ARPA FUNDS.
      - LECLAIRE NOTED TOWN NEEDS TO POST RFQ SOON FOR REPAIR/REPLACEMENT OF ANY SIDEWALKS.
  - WATER DIRECTOR-HAROLD SHOEMAKER

**COMMUNICATION FROM THE AUDIENCE:**

- MS. SAYRE ASKED ABOUT UPDATE WITH SECURITY CAMERAS FOR VAN ETTEN RESIDENTS. SWAYZE, JR. IS STILL INVESTIGATING.
- MS. WHITSON STATED SHE'S EXCITED TO START WITH TOWN.

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**NEW BUSINESS:**

- SWAYZE, JR. NOTED DUMPSTER WILL BE DELIVERED TO LIBRARY PARKING LOT ON THURSDAY, APRIL 21 FOR CLEAN EARTH DAY FOR TOWN ROADS. MAY 7 IS DUMPSTER DAY FOR VAN ETTEN RESIDENTS AND \$3 PER TIRE AT VAN ETTEN HIGHWAY GARAGE. SIGNS HAVE BEEN ORDERED TO POST AROUND TOWN.

**RESOLUTION 27-22**

TOWN BOARD OF VAN ETTEN ACCEPTS 284 AGREEMENT FROM HIGHWAY SUPERINTENDENT BOB EASTWOOD. SPONSOR-SHOEMAKER. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**MOWING BIDS RECEIVED FOR 2022 SEASON:**

- #1 CHUCK ALDERMAN/WILDLIFE SANCTUARY/TOWN HALL/BANFIELD SQUARE/JENKINS & JAY RUMSEY CEMETERY/SWARTWOOD CEMETERY
  - DJ'S RESIDENTIAL SVCS.      \$4,750
  - SCENIC LANDSCAPE      \$4,436
  - MR. TOM DUDDY, SPENCER      \$5,499
- #2 MT. HOPE/CANFIELD CEMETERIES
  - SCENIC LANDSCAPE      \$10,500
- #3 WATER PROPERTIES
  - DJ'S RESIDENTIAL SVCS.      \$600
  - MR. TOM DUDDY, SPENCER      \$1,250

**RESOLUTION 28-22**

TOWN BOARD OF VAN ETTEN AWARDS MOWING BIDS FOR #1 CHUCK ALDERMAN ETC. TO SCENIC LANDSCAPE AT \$4,436; BID #2 FOR MT.HOPE/CANFIELD TO SCENIC LANDSCAPE AT \$10,500; BID #3 FOR WATER TO DJ'S RESIDENTIAL AT \$600. SPONSOR-SWAYZE, JR. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- KETURI OPENED ALL HIGHWAY MATERIAL 2022 BIDS AND ALL PAPERWORK WAS RECEIVED CORRECTLY (ALL BIDS ON FILE).

**RESOLUTION 29-22**

TOWN BOARD OF VAN ETTEN ACCEPTS ALL HIGHWAY MATERIAL BIDS FROM ANGELO, ROBINSON, AUSTIN'S AND DALRYMPLE'S. SPONSOR-LARISON. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

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**RESOLUTION 30-22**

TOWN BOARD OF VAN ETTEN APPOINTS SALLY WHITSON AS NEW VAN ETTEN TOWN ASSESSOR EFFECTIVE MAY 1, 2022 AT \$17,500 PER YEAR. SPONSOR-SWAYZE, JR. SECONDED-SHOEMAKER. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- SHOEMAKER NOTED INCREASE IN PAY FOR WHITSON; COMPLETING REVALUATION IN-HOUSE.

**RESOLUTION 31-22**

TOWN BOARD OF VAN ETTEN APPOINTS ALAN TREMBLAY AS BOARD OF ASSESSMENT REVIEW MEMBER FOR TERM EXPIRING SEPTEMBER 30, 2026. SPONSOR-KETURI. SECONDED-SWAYZE, JR. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION 32-22**

TOWN BOARD OF VAN ETTEN AUTHORIZES TOWN CLERK TO ADVERTISE FOR GRIEVANCE DAY AND TENTATIVE ROLL. SPONSOR-SHOEMAKER. SECONDED-LARISON. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

**RESOLUTION 33-22**

TOWN BOARD OF VAN ETTEN AUTHORIZES TOWN CLERK TO ADVERTISE FOR BIDS ON SIDEWALK REPAIRS DUE BY 4:00 PM ON MAY 12, 2022. SPONSOR-SWAYZE, JR. SECONDED-LARISON. ROLL CALL VOTE-SHOEMAKER, FLORA (EXCUSED), SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

- R. LECLAIRE STATED ALBANY HAS FORWARDED NEW BUILDING CODE LAW TO HIM AND IT WILL NEED TO BE IN PLACE BY JANUARY 2023. R. LECLAIRE HAS FORWARDED TO TOWN ATTORNEY ALSHEIMER.
- KETURI STATED ANNUAL SPRING ROAD TRIP WILL BE SATURDAY, APRIL 30 AT 8:00 AM.
- LARISON NOTED MAMMOGRAM "BUS" WILL BE AT VAN ETTEN ON JUNE 21.

REGULAR TOWN BOARD WILL BE HELD ON MAY 12, 2022 AT 7:00 PM.

ADJOURNED AT 8:25 PM MOTION BY SWAYZE, JR. SECONDED BY KETURI. ALL AYE. CARRIED.